

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Ferguson, Jennifer](#); [Ferguson, Jennifer](#)  
**Subject:** Online Form Submittal: City Council Vacancy Application  
**Date:** Thursday, August 13, 2020 5:55:41 PM

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## City Council Vacancy Application

First Name	Darren
Last Name	Robb
Address	28526 69th Dr NW
Phone Number	360-631-9844
Length of time living within Stanwood City Limits.	7 years
Email Address	<a href="mailto:darren.myron@outlook.com">darren.myron@outlook.com</a>
Please briefly describe your qualifications for the position.	<p>I have served on the Stanwood Planning Commission since 2018. In this position I have worked to bring a thoughtful, respectful, and cooperative approach to engaging city staff and the public. As Commissioner I helped the city advance important work items including parks impact fees, code changes, and floodplain regulations.</p> <p>I work in transportation policy for Snohomish County Public Works Transportation and Environmental Services. I am very familiar with the environmental and growth-related issues facing our region and our community. Additionally, I have spent over ten years developing and managing public budgets and capital programs. I have a proven track record of delivering balanced budgets, with expertise in prioritizing and right-sizing public activities within available revenues and resources. I have built my career around fiscal accountability and understand first-hand the responsibilities of being a steward of public funds.</p>
Please attach a Letter of Interest (LOI), as well as, any supporting documents you would like considered.	
Letter of Intent	<a href="#">DRobb Letter of Interest.docx</a>
Supporting Documentation	<a href="#">DRobb Resume City Council.docx</a>
Supporting Documentation	<i>Field not completed.</i>

Darren Robb  
28526 69<sup>th</sup> Dr NW  
Stanwood, WA 98292  
360.631.9844  
darren.myron@outlook.com

August 13, 2020

Mayor Elizabeth Callaghan  
City of Stanwood  
10220 270th St NW  
Stanwood, WA 98292

Dear Mayor Callaghan,

Congratulations on being appointed the new mayor of Stanwood. I am excited about the priorities you have outlined for the city and the attitude and perspective you bring to your new role.

Like you, I have a vested interest in the future of our beautiful little city. After college and marriage, my wife and I were drawn back to our hometown where we are raising our two young children. I feel a great responsibility to ensure the health, vitality, and success of the city they will grow up in and that is ingrained in the fabric of my family. It is for this reason that I am writing to you to express my interest in your vacant City Council position.

For the past two years I have served on the Stanwood Planning Commission. In this position I have worked to bring a thoughtful, respectful, and cooperative approach to engaging city staff and the public. As Commissioner I helped the city advance important work items including parks impact fees, code changes, and floodplain regulations. I support the work the city is doing to engage and involve residents in planning how to best manage growth in Stanwood.

I work in transportation policy for Snohomish County Public Works Transportation and Environmental Services. I work daily to plan and fund the transportation needs for Snohomish County, and I am very familiar with the environmental and growth-related issues facing our region and our community. Additionally, I have spent over ten years developing and managing public budgets and capital programs. I have a proven track record of delivering balanced budgets, with expertise in prioritizing and right-sizing public activities within available revenues and resources. I have built my career around fiscal accountability and understand first-hand the responsibilities of being a steward of public funds.

I have watched our community grow and evolve over the last 30+ years. I believe our city's continued success is in maintaining its identity and small-town feel through smart growth and by remaining an attractive destination for small businesses. I believe my personal values and integrity, rooted in community history, will make me an effective and committed public servant.

Thank you for your time and consideration.

Sincerely,

Darren Robb

## DARREN M. ROBB

**OBJECTIVE** Serve the City of Stanwood and its residents through my experience and education in program and administration management; budget oversight and development; succession and workforce planning; lean system improvement and change management; and legal background.

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**EDUCATION** **CENTRAL WASHINGTON UNIVERSITY – ELLENSBURG, WA – INFORMATION TECHNOLOGY AND ADMINISTRATIVE MANGEMENT**  
Bachelor's Degree, Magna Cum Laude, Dean's List Scholar  
**EDMONDS COMMUNITY COLLEGE – EDMONDS, WA – PARALEGAL**  
American Bar Association-Approved Associates Degree in Paralegal Studies

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**EXPERIENCE** **TRANSPORTATION SPECIALIST, SNOHOMISH COUNTY TRANSPORTATION & ENVIRONMENTAL SERVICES**

2014 – Present

Manage county's transportation capital portfolio to align projects and programs with strategic objectives.

Advanced forward-thinking strategic workforce initiatives such as succession planning, human capital management, and strategic plan development.

Lead multi-discipline teams on priority transportation projects.

Develop and manage county's Annual Construction Program (approx. \$40M annually).

Develop and manage county's 6-year Transportation Improvement Plan (~\$230M).

Coordinate county's Transportation Needs Report, including major project prioritization, advanced cost estimating model, and road system impact fee schedule.

Introduced project and portfolio performance monitoring and analysis procedures.

Enhance communication and collaboration between groups, divisions, and departments.

**FISCAL SPECIALIST, SNOHOMISH COUNTY SOLID WASTE**

2010 – 2014

Manage annual \$50M+ operating and capital budget development process.

Managed finances for FEMA disaster response reimbursement.

Forecast revenues and expenditures through data modeling and analysis.

Provide recommendations to management based on trend analysis and projections.

Develop and maintain rate models and provide managerial accounting to management.

Create and maintain division's job cost code structure.

Manage all accounts payable activity and oversee the related work of two employees.

Increased division purchase card usage by over 40 percent.

Improved tracking of bond and post closure expenditures and GASB-49 reporting.

**ACCOUNTING TECH II, SNOHOMISH COUNTY SOLID WASTE**

2009 – 2010

Managed all accounts payable activity for Solid Waste Division.

Maintained financial spreadsheets and generated reports for management.

Worked with vendors and interdepartmental contacts to correct accounting errors.

Coordinated journal voucher payments with other departments.

**CASHIERING SPECIALIST, SNOHOMISH COUNTY SOLID WASTE**

2007 – 2009

Maintained and provided support for division-wide scale automation system.

Provided new hire training and developed formal training program.

Reconciled projected to actual data and reconciled invoices to financial system.

Handled confidential financial information and served as finance department liaison.

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COMMUNICATION

Able to professionally and effectively communicate information and expectations using various communication methods, media, and technology.

Facilitate meetings, give presentations, introduce analysis and recommendations to various and diverse audiences, such as elected officials, county management, interdepartmental colleagues, and intergovernmental committees.

Strengthened working relationships with external agencies and with other county divisions and departments.

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LEADERSHIP

Administration Management degree is focused heavily on leadership, soft skills, and change management to lead teams, communicate professionally and effectively, and ensure organizational success.

Alumni of Leadership Snohomish County 2020 Signature Program.

Actively involved in the community. Volunteer as City of Stanwood Planning Commissioner.

Regularly receive accolades and consistently exceed expectations for all aspects of job duties and responsibilities, including accountability, integrity, and service.

Attend organizational development training and seminars on leadership development, succession planning, and human capital management. Advance succession planning, employee development, and employee engagement initiatives.

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ACCOMPLISHMENTS

Graduated magna cum laude while maintaining full-time position with Snohomish County.

Recognized as a Dean's List Scholar for sustained academic achievement and inducted into a prestigious national honor society.

Designed and implemented a formal new hire training program, the first of its kind within the Solid Waste division.

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REFERENCES

Available upon request