



COMMERCIAL BUILDING PERMIT APPLICATION

COMMUNITY DEVELOPMENT
10220 270th Street NW Stanwood, WA 98292

PROJECT INFORMATION	
Check <u>All</u> that Apply: <input type="checkbox"/> New Construction <input type="checkbox"/> New Multi-Family <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Tenant Improvement (TI)	Permit Number: _____
For Tenant Improvements: <input type="checkbox"/> New Tenant <input type="checkbox"/> Existing Tenant	
Project Valuation (do not include cosmetic improvements such as paint and carpet) \$ _____	Date Received: _____
Job Site Address: _____ Parcel Number: _____ Tenant Name: _____ Tenant Bus. License #: _____	
Scope of Work: _____ _____ _____	Deferred Submittals: <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Fire
OWNER <input type="checkbox"/> Primary Contact	CONTRACTOR <input type="checkbox"/> Primary Contact
Name: _____ <input type="checkbox"/> Building Owner <input type="checkbox"/> Tenant Address: _____ City: _____ State: _____ Zip: _____ Contact Person: _____ Phone Number: _____ E-mail: _____	Company Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Contact Person: _____ Phone Number: _____ E-mail: _____ WA Contractor License #: _____ WA Business License #: _____
ARCHITECT <input type="checkbox"/> Primary Contact	ENGINEER <input type="checkbox"/> Primary Contact
Company Name: _____ Architect: _____ WA ID# (required): _____ Exp. Date: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____ E-mail: _____	Company Name: _____ Engineer: _____ WA ID# (required): _____ Exp. Date: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____ E-mail: _____

BUILDING / SITE INFORMATION

Type of Construction: _____
 (i.e. IA, IB, IIA, IIB, IIV, VA, VB)
 Building/Tenant Sq. Footage: _____
 Conditioned Space Footage: _____
 Building Height: _____
 Number of Stories: _____
 1st Floor Sq. Footage: _____
 2nd Floor Sq. Footage: _____
 3rd Floor Sq. Footage: _____
 4th Floor Sq. Footage: _____
 Number of Dwelling Unit: _____

FIRE:
 Sprinklers Required: Yes No
 Sprinkled Area Sq. Footage: _____
 Fire Alarms: Yes No

Proposed Occupancy Load: _____
 Mixed Occupancy? Yes No
 Occupancy Classification: _____, _____ Sq. Ft.
 Occupancy Classification: _____, _____ Sq. Ft.
 Occupancy Classification: _____, _____ Sq. Ft.
 Occupancy Classification: _____, _____ Sq. Ft.

Parking:
 Number Required: _____
 Number Provided: _____ Accessible Spaces: _____

Land Use: Vacant Site: Yes No
 Zoning Designation (from Zoning Map): _____

Zoning Standards (SMC 17.60):
 Lot Area in Square Feet: _____
 Lot Width in Feet: _____
 Lot Depth in Feet: _____
 Front Setback in Feet: _____
 Rear Setback in Feet: _____
 Side Setback in Feet: _____
 Percent of Building Coverage: _____
 (total square footage of all structures on site / total lot size)

Will there be a change in use? Yes No
 If yes, Existing Use: _____
 If yes, Proposed Use: _____
 Modular Building: Yes No

Building Meets Architectural Standards of SMC 17.112: Yes No
 Solid Waste Disposal Areas Screened? Yes No
 Mechanical Equipment Screened from Public Streets? Yes No

SPECIAL INSPECTIONS AND/OR INSPECTIONS

Will this project require any special testing or inspections: Yes No
 If yes, this is required to be placed on the plans per section 1704.3 IBC.

PARCEL INFORMATION

Is the property within 200 feet of a creek, ditch, surface water, steep slopes or wet area? Yes No
 If yes, please depict this information on any site plan drawings that are attached to this application.

Is the property located within the Flood Plain? Yes No
 If yes, please depict this information on any site plan drawings that are attached to this application, provide flood proofing specifications and complete the necessary FEMA flood elevation certificate documents.

Will it be necessary to clear trees or vegetation for this project? Yes No
 Clearing in square feet or acres: _____ Grading Quantities in cubic yards: _____

Proposed Impervious Surface in Square Feet: New: _____ Replaced: _____ New, Plus Replaced: _____

ADDITIONAL INFORMATION

Half Street Improvements:
 Required Half Street Improvements have already been completed.
 Required Half Street Improvements have not been completed and are proposed to be completed as part of this development.
 Required Half Street Improvements have not been completed and are proposed to be deferred to a later time.

Use of Other Properties:
 Yes No Does the proposed development activity rely upon the use of other properties (e.g. easements across another property)?
 If yes, please provide a copy of the legal document(s) that indicates that the other property may be used to serve the proposed development. Also, please depict this information on any site plan drawings that are attached to this application.

APPLICANT REPRESENTATIVE (if not listed on Page 1)

On behalf of: Owner Contractor Architect Engineer

Company Name: _____ Representative Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

REQUIREMENTS

If staff completes the application review and a permit is ready to issue, the applicant has 6 months from the "ready to issue" date, to pick up the permit and pay the remainder of the fees, otherwise the application will be expired for non-payment.

If Sub-Contractors are hired to work on the project, they are required to obtain a City of Stanwood Business License. It is the applicant's responsibility to inform their Sub-Contractors to acquire a business license for the City of Stanwood.

Upon permit issuance, building permits are valid for 180 days per code section 105.3.2 IBC. Each Inspection renews the 180 day timeframe

SIGNATURE

I understand that the submittal fee & building plan review fee is non-refundable once the review process has begun, whether or not I choose to withdraw my application. I hereby certify that I have read and examined this application and know the same to be true & correct.

All provisions of the Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction

By signing this application, I authorize employees/agents of the City of Stanwood to enter onto the property which is subject of this application during regular business hours. The sole purpose of entry is to make any examinations of the property which is necessary to process this application.

As the project applicant / property owner, I understand it is my responsibility to assure that no soils, wash water, or waste products from my project enter the storm drain, are washed into the road, or are allowed to enter any water body. It is my responsibility to assure that my contractors are aware of these requirements.

By signing this application I understand that no work may begin until the Permit has been issued and received by the Applicant.

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Washington State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's / contractor's full knowledge and consent.

Signature

Printed Name

Date