

**CITY OF STANWOOD  
Stanwood, Washington**

**ORDINANCE 1409**

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON,  
AMENDING STANWOOD MUNICIPAL CODE SECTION 3.16.110  
ENTITLED “PETTY CASH FUND-DISTRIBUTION” TO INCREASE THE  
CITY POLICE DEPARTMENT CHANGE FUNDS.**

**WHEREAS**, the City currently has two \$50 change funds (\$100 total) at the police department that are separately locked, secured and maintained in accordance with good internal control practices; and

**WHEREAS**, in order to improve operational efficiency, it is necessary to increase each change fund at the police department by \$50 (from \$50 to \$100 apiece, for a total of \$200); and

**WHEREAS**, the remaining petty cash and change funds have been deemed sufficient for city operations; and

**WHEREAS**, the City Council has the authority to establish and change petty cash and change fund amounts to suit the operational needs of the city.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** SMC Section 3.16.110 entitled “Petty cash fund – Distribution.” is hereby amended to read as follows:

**3.16.110 Petty cash fund – Distribution.**

The petty cash fund herein established shall be distributed as follows:

- (1) One hundred ninety dollars shall be used by the city’s finance department as a petty cash fund;
- (2) Two hundred dollars shall be used by the city’s finance department as two \$100.00 change funds.
- (3) ~~One~~Two hundred dollars shall be used by the city’s police department as two ~~\$50.00~~100.00 change funds.

**Section 2.** Severability. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

**Section 3. Effective Date.** This Ordinance shall take effect five days after its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this 28<sup>th</sup> day of January, 2016.

CITY OF STANWOOD

By: Leonard Kelley  
Leonard Kelley, Mayor

ATTEST:

By: Jan Berg  
Jan Berg, Interim City Clerk

Approved as to form:

By: Grant K. Weed  
Grant K. Weed, City Attorney

Date of Publication February 2, 2016

Effective Date February 8, 2016