

Mayor and Council

MAYOR AND CITY COUNCIL

MISSION:

To provide excellent representative government; opportunity for citizen participation and service; and superior professional management of operations.

DESCRIPTION:

The City of Stanwood operates under the mayor-council form of government with a strong mayor.

The mayor-council form of government consists of two separate and coequal power centers, each directly elected by the people: the mayor as chief executive, and the council as the municipal legislature.

The mayor-council form of government makes a virtue of the ideal of divided and shared power. Neither mayor nor council has the absolute last word in all instances.

Under this form the independently-elected mayor has powers of appointment and removal of subordinates, administrative control over departments, and the power to veto council legislation.

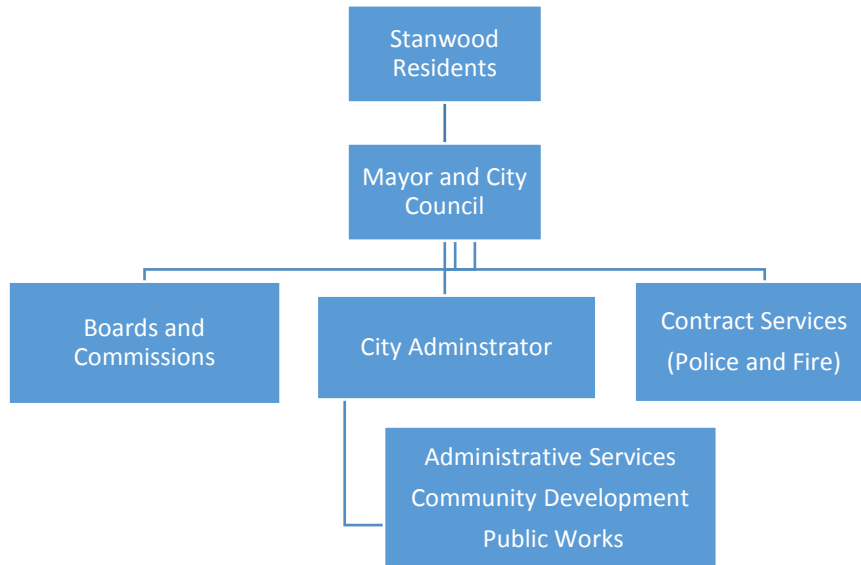
The resulting government structure limits the council's role to policy making and oversight, and reserves administrative power and responsibility for the mayor.

The system requires constant consultation between the mayor and the council; sometimes cooperating, sometimes competing and conflicting; always acting as a check and balance on the other.

Roles and Responsibilities

- Determine the general direction for the operations of the City of Stanwood
- Enacting ordinances (laws)
- Establishing budgetary (taxing and spending) policies
- Adopting the comprehensive plan and other guiding documents
- Adopting the annual budget
- Awarding contracts
- Fiscal oversight of expenditures
- Appointing members to the planning commission and board of library trustees

2017-2018 Mayor and Council Organization Chart



2017-2018 MAJOR GOALS:

Police and Fire (Public Safety)

- Provide city residents, businesses, and employees with disaster preparedness and prevention training
- Work with community partners to deter vandalism in city parks and open spaces
- Sustain block watch programs and national night out event
- Develop programs to reduce collisions on SR532 and improve safety
- Evaluate community based paramedic programs

Community Development/Building (Economic Development)

- Evaluate on-line permit tracking to allow applicants to track and monitor permit applications and approvals
- Create materials that explain the development process, mitigation requirements, techniques, and resources for floodplain development
- Join the FEMA CRS program to lower the cost of owning and developing in the floodplain
- Economic development
 - Work with volunteers, business owners, and non-profits to promote and support special events, tourism promotion, civic engagement, and economic development
 - Support business owner efforts to organize a “Main Street” program
 - Look for opportunities to use the city’s municipal parking lots to advance economic development in east and west Stanwood.
 - Evaluate incentives for new development and redevelopment that fills in the gaps between east and west Stanwood.
 - Amend zoning code regulations to encourage additional residential development; support school district bond measure to build a new high school

Public Works (Park and Recreation Assets / Municipal Facilities)

- Expand the city's volunteer program; identify potential volunteer captains to improve the city's streets, parks, and public spaces.
- Parks and Trails
 - Implement the non-motorized trail system plan to connect neighborhoods to the business district and surrounding communities
 - Implement the Ovenell Farm and Hamilton Landing master plan; invest in improvements that allow public access to the property as quickly as possible
 - Work with the railroad to access the railroad right of way from East Stanwood to the Ovenell property for a non-motorized trail
 - Secure funding partners to develop the fourth baseball field, concession stand, and complete the walking trail at Heritage Park
 - Encourage year-round use of city recreation facilities such as adult softball leagues and tournament play
 - Look for property and funding to develop a downtown park in East Stanwood
 - Continue renovations at Church Creek Park, replacing restrooms, purchasing and installing new play equipment, reestablishing walking trails.
 - Work with property owners to secure farmland development rights or negotiate fee simple purchase and sale agreements of key parcels surrounding Stanwood
 - Evaluate property for a community park in northeast Stanwood
- Streets and Sidewalk
 - Finish design and secure funding for Viking Way and 90th Street grid roads to give the public access to the interior of large parcels between 88th Avenue and 92nd Avenue NW
 - Construct the SR532 berm/bike pedestrian path
 - Design and construct the 68th Street safe routes to schools sidewalk
 - Use funding from the transportation benefit district to increase the functional life of city streets
 - Invest in street and sidewalk repairs that improve safety and attract non-motorized traffic between Stanwood Station, business districts and residential neighborhoods
- Water, Sewer, and Drainage
 - Work with the Water Utility Coordinating Committee and other water purveyors to develop alternative sources of water.
 - Design and construct Irvine Slough stormwater conveyance system
 - Seek funding to separate stormwater from flood water in downtown Stanwood

Administrative/Finance (Financial Sustainability)

- Rebuild fund balances to adopted minimum standards
- Move essential public facilities out of the floodplain
- Inventory and develop a schedule to annually fund and replace worn tax-payer owned assets including the city's fleet, facilities, furniture and fixtures.
- Ensure rates for services and impact fees cover an appropriate portion of service, fund reserves and capital costs
- Consider a voter approved park bond and maintenance and operations levy

2015-2016 ACCOMPLISHMENTS:

- Install new HVAC at Stanwood Library
- Adopt Hazard Mitigation Plan
- Approve Indigent defense contract
- Adopt franchise agreement with Wave Cable
- Complete Irvine Slough mitigation
- Adopt two-year Labor Agreement with Teamsters Local 231
- Hire city engineer
- Paymode and Express pay contracts
- Publish Stanwood/Camano Visitors Guide
- Replace the city's aging phone system at city facilities
- Approve janitorial contract
- Adopt 2015 Comprehensive Plan Update
- Adopt General Sewer Plan, Water System Plan and Stormwater Plan
- Fund study and design of Irvine Slough Stormwater Separation project
- Update SMC Chapter 12 utilities
- City hall relocation – feasibility study
- Update park and transportation impact fees
- Update drainage facility charge
- Replace Church Creek Park restrooms
- Purchase land for a downtown park
- Update Maintenance and performance bonds
- Annex the Ovenell property into the city limits
- Fund a Hotel/Motel Study in partnership with Stanwood and Camano Island Chamber

2017-2018 Work Plan Tasks

1. Approve legislative advocacy priorities for 2017-2018
2. Review public safety contracts for police and fire
3. Explore long-term options to fund parks and trails
4. Develop an adopt-a-park program (Friends of Stanwood Area Parks and Trails)
5. Create and fund annual volunteer appreciation program
6. Adopt a travel policy to allow food at city events
7. Evaluate increasing park impact fees
8. Evaluate amending the Traditional Neighborhood zone regulations
9. Evaluate fee structure for planning and building permits
10. Evaluate proposal to relocate city hall
11. Evaluate whether to construct Viking Way/90th Ave extension projects

**Council/Clerk
2017-2018 Budget**

Table 3 –Council/Clerk Budget

City Council/Clerk	2015	2016	2017	2018
	Actual	Actual	Budget	Proposed
Salaries & Wages	\$ 79,733	\$ 92,330	\$ 98,475	\$ 102,415
Overtime	\$ 688	\$ 1,500	\$ 500	\$ 510
Social Security	\$ 6,037	\$ 7,176	\$ 7,530	\$ 7,710
Retirement	\$ 5,420	\$ 6,965	\$ 7,200	\$ 7,510
Medical Benefits	\$ 9,235	\$ 10,385	\$ 10,850	\$ 11,285
L & I	\$ 158	\$ 295	\$ 300	\$ 315
Unemployment Insurance	\$ 460	\$ 1,065	\$ 1,065	\$ 1,065
Supplies	\$ 1,410	\$ 1,200	\$ 1,200	\$ 1,200
Fuel	\$ -	\$ 250	\$ 250	\$ 250
Small Equipment	\$ -	\$ 6,400	\$ -	\$ -
Professional Services	\$ 6,274	\$ 10,000	\$ 5,000	\$ 5,000
Communications	\$ -	\$ 750	\$ 750	\$ 750
Advertising	\$ 2,718	\$ 4,000	\$ 4,000	\$ 4,000
Operating Rentals	\$ -	\$ 350	\$ -	\$ 350
Repair/maintenance	\$ -	\$ 500	\$ -	\$ 500
Miscellaneous	\$ -	\$ 500	\$ 500	\$ 500
Meetings, Training & Travel	\$ 2,960	\$ 3,000	\$ 3,000	\$ 3,000
Credit Card Bank Fees-Clerk	\$ 322	\$ -	\$ -	\$ -
Dues	\$ 485	\$ 500	\$ 500	\$ 500
Wellness Program	\$ 941	\$ 750	\$ 750	\$ 750
Election Services	\$ 1,535	\$ 2,500	\$ 1,310	\$ 12,000
Voter Registration	\$ 7,848	\$ 9,000	\$ 8,400	\$ 9,000
Total	\$ 126,224	\$ 159,416	\$ 151,580	\$ 168,610

Mayor
2017-2018 Budget

Table 4 – Mayor Budget

	2015	2016	2017	2018
	Actual	Budget	Budget	Proposed
Salaries & Wages	\$ 13,200	\$ 14,400	\$ 15,600	\$ 15,600
Social Security	\$ 584	\$ 1,102	\$ 1,200	\$ 1,200
Medical Benefits	\$ 4,139	\$ 4,806	\$ 500	\$ 520
L & I	\$ 31	\$ 52	\$ 55	\$ 55
Supplies	\$ 1,324	\$ 100	\$ 500	\$ 500
Professional Services	\$ -	\$ 500	\$ -	\$ 500
Communications	\$ 589	\$ 640	\$ 640	\$ 640
Mayor's Newsletter	\$ -	\$ 4,100	\$ 4,050	\$ 4,050
Meetings, Training & Travel	\$ 1,156	\$ 3,000	\$ 3,000	\$ 3,000
Volunteer Appreciation	\$ -	\$ -	\$ 575	\$ 575
Total	\$ 21,023	\$ 28,700	\$ 26,120	\$ 26,640