

**CITY OF STANWOOD  
Stanwood, Washington**

**ORDINANCE No. 1270**

**AN ORDINANCE OF THE CITY OF STANWOOD, WASHINGTON,  
ESTABLISHING AN ORGANIZATION FOR EMERGENCY MANAGEMENT**

**WHEREAS**, RCW 38.52 requires each political subdivision of the State to establish a local organization or to be a member of a joint local organization for emergency management, and

**WHEREAS**, the City has recently applied for Emergency Management Performance Grant (EMPG) funds, as provided by the United States Department of Homeland Security and administered through the State of Washington, and

**WHEREAS**, a requirement for eligibility for these funds is that the City of Stanwood establish its own organization for emergency management;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANWOOD,  
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** That a new chapter 2.80 of the Stanwood Municipal Code is hereby adopted to read as follows:

**Chapter 2.80  
EMERGENCY MANAGEMENT**

Sections:

- 2.80.010 Proclamation of civil emergency – Emergency defined.
- 2.80.020 Emergency management organization.
- 2.80.030 Comprehensive emergency management plan – Powers.
- 2.80.040 Emergency management officials – Roles and responsibilities.
- 2.80.050 Emergency management response team.

**2.80.010 Proclamation of Civil Emergency – Emergency Defined.**

Whenever a civil emergency, or the imminent threat thereof, occurs in the City and results in, or threatens to result in the death or injury of persons or the destruction of or damage to property to such extent as to require, in the judgment of the Mayor, extraordinary measures to protect the public peace, safety and welfare, the Mayor shall forthwith proclaim in writing the existence of a civil emergency. In the absence of the Mayor, such a civil emergency may be declared by the Mayor pro tem, and in the absence of the Mayor pro tem, by the City Administrator. For the purposes of this chapter a civil emergency shall mean any natural or human caused disaster, including fire, flood, storm, explosion, chemical or biological hazard, earthquake, volcanic disturbance or other human or natural cause. For purposes of this chapter disaster shall mean the actual or threatened existence of conditions that place life, property or the environment in danger and potentially impact the provision of essential city services requiring an immediate response to protect life or property.

### **2.80.020 Emergency Management Organization.**

Pursuant to Chapter 38.52 RCW, there is established in the City, an emergency management organization for the purpose of performing local emergency management functions.

### **2.80.030 Comprehensive Emergency Management Plan – Powers.**

The organization shall operate under the policy guidance of the most current approved Stanwood Comprehensive Emergency Management Plan and shall have all powers granted under Chapter 38.52 and 35A.33 RCW as now or hereafter amended and as may otherwise be provided by law.

### **2.80.040 Emergency Management Officials – Roles and Responsibilities.**

The primary City emergency services officials shall be as follows:

A. Director of Emergency Services. The Mayor or designee shall serve as the Director of Emergency Services. The Director shall be directly responsible for the organization, administration and operation of the emergency management organization. The emergency operations plan and any amendments thereto shall be effective when approved by the Director.

B. Emergency Operations Manager. The Fire Chief or designee shall serve as the Emergency Operations Manager and may be an outside contracted position. At the direction of the Director of Emergency Services, this role could also be filled by the Police Chief and could also be an outside contracted position. In a declared emergency, the Emergency Operations Manager shall manage the Emergency Operations Center (EOC) and has the authority to direct all human or material resources within the City to combat the effects of a threatened or any actual emergency as well as the authority to request assistance from other governmental entities.

C. Emergency Management Coordinator. The Emergency Management Coordinator shall be appointed by the Emergency Operations Manager in consultation with the Director of Emergency Services, and may be an outside contracted position. The Emergency Management Coordinator will coordinate development, implementation and maintenance of the comprehensive emergency management plan. As part of this planning process, the Emergency Management Coordinator will seek to establish coordination with outside agencies and organizations involved in emergency planning, provide for public education and information, perform duties as assigned in the EOC, when activated, and perform such other functions as the Emergency Operations Manager may designate.

### **2.80.050 Emergency Management Response Team.**

A. There is created and established an Emergency Management Response Team to oversee and provide policy recommendations to the Mayor and City Council during emergency and recovery periods, be responsible for development and maintenance of the emergency operations plan, and support emergency response operations.

B. The Emergency Management Response Team shall consist of the following members:

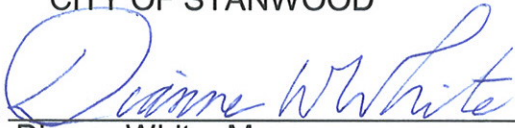
1. Mayor or designee/Director of Emergency Services, who shall be the chairperson;
2. Fire Chief or designee/Emergency Operations Manager;
3. Emergency Management Coordinator;
4. All City department heads;
5. Any other persons appointed by the Director of Emergency Services, including but not limited to, other City personnel assigned emergency responsibilities, consultants, representatives from emergency support agencies such as the Red Cross, and representatives from neighboring governments and agencies.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

**Section 3. Effective Date.** This ordinance shall take effect five (5) days after its publication or the publication of a summary of its intent and contents.

PASSED BY THE CITY COUNCIL ON THIS 8<sup>th</sup> DAY OF April, 2010 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE ON THE 8<sup>th</sup> DAY OF April, 2010.

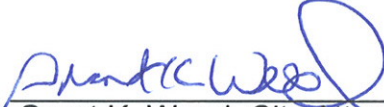
CITY OF STANWOOD

By:   
Dianne White, Mayor

ATTEST:

By:   
Melissa Collins, City Clerk

APPROVED AS TO FORM:

By:   
Grant K. Weed, City Attorney