

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
Thursday, September 09, 2021 – 7:00 p.m.  
Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

**2. Roll Call**

City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Darren Robb, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Motion by Councilmember Roberts, Second by Councilmember Williams to excuse Councilmember Pearce. Motion carried unanimously.

Also present: Police Chief Rob Martin, Assistant to the Administrator & Communications Manager Krista Hintz, Attorney Brett Vinson, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

**3. Approval of the Agenda**

*Motion by Councilmember White, second by Councilmember Roberts to approve the agenda as amended. Motion carried unanimously.*

**4. Presentation**

a. Snohomish Health District Update

Heather Thomas, Snohomish Health District Public and Government Affairs Manager presented the Snohomish County Health District, presented the Health District update. She gave an overview of the power point presentation that was included in the council packets which gave a quick update about the Covid-19 pandemic for Snohomish County and highlights of other services the Health District provides

**5. Citizen Comments**

The City received one written comment and one citizen who would like to verbally address the Mayor and City Council. Citizens who wished to speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

The City received one written comment –

Christina Everson Topic – Residential Road & Pedestrian Safety  
2823 73<sup>rd</sup> Ave NW

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The City received one request for verbal comment-

Tim Schmitt            Topic - Zoning  
28807 80th Ave. NW.

## **6. Staff Reports**

- a. Police Compstat Report – July 2021

## **7. Committee Reports**

- a. Public Works Committee Meeting Minutes – August 12, 2021

## **8. Consent Agenda**

- a. Approve Vouchers and Payroll Checks
- b. Approve August 12, 2021 Regular City Council Meeting Minutes
- c. Approve August 12, 2021 Special Workshop Meeting Minutes
- d. Authorize the Mayor to Sign the Snohomish Regional Drug Task Force Interlocal Agreement Extension

Councilmember Roberts requested a change to the August 12, 2021 Regular City Council Meeting Minutes to correct his comment to say that there should be an Advisory Ballot Measure not a Citizen Advisory Committee.

*Motion by Councilmember White, Second by Councilmember Roberts, to approve the Consent Agenda amending the August 12, 2021 Regular Council Meeting Minutes as requested by Councilmember Roberts.*

*Motion carried unanimously.*

## **7. Old Business**

- a. Final Acceptance of the Irvine Slough Stormwater Separation (IS-4) Phase 1 – Interwest Construction Inc. (ICI) Contract.

Public Works Director Kevin Hushagen presented the request for final acceptance of the IS-4 Phase 1 project to allow for the start of the warranty and retainage release period. At their August 13, 2020 meeting, Council approved the Mayor to sign a contract with ICI to complete this project in the amount of \$921,000. The project is now complete, and ICI is seeking final acceptance. There were some materials, such as excavation, rock, and gravel that were over the estimated quantities and also 4 change orders that resulted in the price going to \$1,033,093.15. The biggest change order was to replace the existing

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outfall for the new pump, that was very rusty and leaking for \$21,445.07. This project is being funded by a Department of Ecology Flood Plains by Design grant for \$1,050,000.

*Motion by Councilmember Robb, Second by Councilmember Roberts, to authorize the Mayor to approve the final acceptance of the Irvine Slough Stormwater Separation – Phase 1 Project.*

*Yes, Councilmember Shepro –Yes, Councilmember Roberts – Yes, Councilmember Williams – Yes, Councilmember Johnson- Yes, Councilmember White – Yes, Councilmember Robb - Yes  
Motion carried - Six Votes Yes*

*Motion carried unanimously.*

### **9. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting**

### **10. Reports of Officers and Committees**

#### **a. Mayor's Report –**

Mayor Callaghan noted that the new School year has begun. There is a lot more traffic in the mornings and afternoons. Please be patient. The Farmers Market is still running Friday afternoon through October 9. There has been questions asked regarding adding back the second Public Comment portion of the Council Meetings. This is not possible due to the need for Citizens to register to speak prior to the meeting. It is just not practical while we are meeting virtually. The Mayor gave a shout out to the Stanwood Police Department. There was a traffic stop in front of her home last night and she was able to witness the interaction. Great work Stanwood Police!

#### **b. City Administrator's Report-**

City Administrator, Jennifer Ferguson updated the council about the SR 532 Corridor and the partnership with WSDOT about the conversations and work that has been happening. WSDOT is doing a study on the entire corridor from I-5 all the way to Terrys Corner as part of a larger project. City staff sat in on the Bond Rating call with the bon raters. The rate that was set by Standard and Poors (S & P) is a long-term rate AA- with a stable outlook for new funds. The old sewer funds are also rated AA- with a stable outlook. This is a good rating.

#### **a. Councilmember Reports and Questions-**

Councilmember Shepro asked what the status of the Waste Management Service Survey is. Ferguson noted that the survey will be on the City website and social media in the next week. There was a delay due to staff vacations.

### **10. ADJOURN TO EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(I) TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY MATTERS RELATING TO AGENCY ENFORCEMENT ACTIONS, OR TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR POTENTIAL LITIGATION TO WHICH THE AGENCY, THE GOVERNING BODY,**

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**OR A MEMBER ACTING IN AN OFFICIAL CAPACITY IS, OR IS LIKELY TO BECOME, A PARTY, WHEN PUBLIC KNOWLEDGE REGARDING THE DISCUSSION IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY AND RCW 42.30.110(1)(G) TO EVALUATE THE QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT OR TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE.**

The meeting was adjourned to Executive Session at 7:49 pm. The session is expected to last approximately 30 minutes with no action to follow.

At 8:16 pm the Mayor contacted the City Clerk to notify the need for an additional ten minutes. At 8:25 pm the Mayor notified the City Clerk of the need for an additional ten minutes. At 8:42 pm the Mayor notified the City Clerk of the need for an additional five minutes.

At 8:47 pm the meeting reconvened.

Meeting Adjourned at 8:48 pm.

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ATTEST:

  
[Elizabeth Callaghan \(Oct 5, 2021 14:10 PDT\)](#)  
Elizabeth Callaghan, Mayor

  
Sara Robinson, City Clerk