



Parks and Trails Advisory Committee Meeting Minutes August 17, 2020

Zoom meeting – virtual attendance

Call to Order & Roll Call: 3:10pm

Present:

Matt Withers
Rick Hawkins

Gordy Holmes
David Moynahan

Staff:

Carly Ruacho
Amy Bergemeier

Absent:

Dave Hall
Lisa Bruce

Gordon Bell

Also known to be present: N/A

Approval of May 4, 2020 Minutes:

A motion to approve the minutes of the June 15, 2020 meeting was made by Gordon Bell and seconded by Rick Hawkins. The motion passed unanimously.

Mayoral Change:

Mayor Kelley resigned recently and therefore the Council made the decision to elect a new Mayor from any current councilmembers who wanted to run for that position. Three people went for the position, and Elizabeth Callaghan was selected as the new Mayor of the City of Stanwood.

The committee recognizes the support Mayor Kelley has given to the parks and trails while he served, and we are very encouraged by Mayor Callaghan's passion for the parks and trails as well. Elizabeth is currently working with Jennifer Ferguson and Patricia Love on a "visioning exercise" about where we are and where she'd like to see the City going forward. Rick Hawkins has worked with Elizabeth in the past on previous committees and is very encouraged by having her as the new Mayor.

Updates:

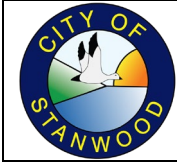
Church Creek Park Playground Equipment

As of 8am on the 17th, everything seemed to be on track to receive the equipment. The only people there at 9am, were the sales rep, Carly and some of the Public Works staff. By 9am it was determined the equipment was not going to be delivered today. The installers arrived late, but they eventually showed to do the prep work for the equipment. Carly had to go to City Hall to print the footing diagrams for the new equipment placement and, after review by the installers, they confirmed everything will fit. It should only take up to a week to complete this project. The park will not be closed during the set-up. Rick recommends having Chief Martin to be aware of the work being done and to check in during the process. We should have the new Church Creek Playground completed by the end of the week.

Carly will be checking with Jim on how the plans are going for the rest of the park facilities.

Hamilton Park

Ecology said we didn't have to do any toxic soil analysis for this site. We are still not at 100% design for this project yet. Work is being done on the Port Susan Trail design that could impact the Hamilton Park design.



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The pump station still needs to be fixed at the far end of the slough. Originally it would have been done after Hamilton Park was finished, however reviewing the heavy equipment needed to remove the pump, it was decided to get that done first in order not to damage the new park.

The Corp permit has been granted for the pump for the IS4. We have asked for an extension on the permit through October, as the original permission only went through the end of August.

The tenants are still at the Park. The original lease expired 12/31/2019, and we are just month to month now. The tenants were asked to do several things in order to keep using the site and most of the items requested were met. A key issue that wasn't addressed was the mooring of their boats that continued to block the boat ramp. After several attempts to resolve the issue we finally issued a letter at the end of July to the tenants requiring them to vacate the property by October 31st 2020.

Heritage Park

Project is out to bid. 100% plans are finalized. Permitting documents are complete. Environmental review is done, and grading permit is turned in. With the amount of dirt being moved around, we thought we may receive comments, but so far none have been made. Bids are due by 11am, Thursday August 19th. It will be a live conference call for the bid opening as City Hall is still closed to the public. Other than a few extenuating circumstances, we do have to go with the lowest bid. Shawn Smith and Carly will be present during the bid opening. Once the bid is selected, it will go to the City Council to ask them for a grant of notice to proceed. The design calls for a 40 day completion and we hope to have it done by early fall. The engineer's estimate for this project is \$1.5-\$1.8 million.

Stanwood/Port Susan Trail

Looked at schematic of the Treatment Plan area and wetlands were found along the trail route. Based on the findings, there will be decisions that need to be made. Wetland A is a 7 acre delineation, Wetland B is 3 acres. The NW area corner of the pond is where the direction of the trail needs to be decided on, depending on the permitting we receive. This will be based on the wetland findings and the mitigation required.

1. A survey needs to be done to make sure we have the area we want. The desired minimum is a 10ft paved path with 2ft of shoulder on each side.
2. Cultural Resources need to be done.
3. A geo tech report needs to be done.

Phase 1 is almost complete, anticipated to be done end of September along SR 532. We are hoping to pull a trail through WSDOT property through Marine Dr. by the Park & Ride; that would give us parking for the trail as well. It would hook us onto the Phase 1 part of the trail, then leads to the trail around the pond, then it would take it from Hamilton Park via a foot bridge over the slough, to the end of our ownership near Twin City Foods behind Mission Motors where we have a viewing platform.

Hoping for an easement near that platform for more options to loop the trail.

Park Implementation Plan

Inventory is taking place- Carly is looking at Google Earth images as well as going into the parks to take actual hard inventory. Goal is to complete this in the next few weeks. Next step is working on developing a record keeping strategy.



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Next Meeting: September 21st @ 3:00pm.

PTAC committee takes place on the third Monday of the month.

Until Stanwood moves into Phase 3, City Hall remains closed to the public. This means remote meetings until that happens.

Adjourn – 4:26pm