

**CITY OF STANWOOD**

Regular Meeting of the City Council  
Thursday, August 12, 2021 – 7:00 p.m.  
Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

**2. Roll Call**

City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Darren Robb, Tim Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Motion by Councilmember Pearce, Second by Councilmember Roberts to excuse Councilmember White. Motion carried unanimously.  
Councilmember White joined the meeting at 7:06 pm.

Also present: City Engineer/Capital Projects Manager Shawn Smith, Community Development Director Patricia Love, Senior Accountant Wendy Dowhower, Fire Chief John Cermak, Police Chief Rob Martin, Assistant to the Administrator & Communications Manager Krista Hintz, Economic Development and Marketing Manager Sarah Cho, Attorney Brett Vinson, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

**3. Approval of the Agenda**

Mayor Callaghan asked for a motion to amend the Agenda to add an Executive Session pursuant to RCW 42.30.110(a)(g) g) to review the performance of a public employee.

*Motion by Councilmember Roberts, second by Councilmember Pearce to approve the agenda as amended. Motion carried unanimously.*

**4. Citizen Comments**

The City received four written comments and two citizens who would like to verbally address the Mayor and City Council. Citizens who wished to speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

The City received four written comments –

Michael Carmichael Topic – Kottsick Annexation  
28807 80th Ave. NW.

Robin Carmichael Topic – Kottsick Annexation  
28807 80th Ave. NW.

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Jared Andrews      Topic – Kottsick Annexation  
28534 75<sup>th</sup> Drive NW

Lucien Thomas      Topic – Development in North Stanwood  
8131 313rd Place NW

The City received two requests for verbal comment-

Robin Carmichael    Topic - Kottsick Annexation  
28807 80th Ave. NW.

Mike Carmichael    Topic – Kottsick Annexation  
28807 80th Ave. NW.

### **5. Committee Reports**

- a. Community Development Committee Meeting Minutes – July 08, 2021
- b. Economic Development Board Meeting Minutes – June 18, 2021
- c. Finance Committee Meeting Minutes – July 22, 2021
- d. Parks and Trails Advisory Committee Meeting Minutes – June 21, 2021
- e. Public Works Committee Meeting Minutes – July 12, 2021
- f. Public Safety Committee Meeting Minutes – July 22, 2021

### **6. Consent Agenda**

- a. Approve Vouchers and Payroll Checks
- b. Approve July 22, 2021 Regular City Council Meeting Minutes

*Motion by Councilmember White, Second by Councilmember Johnson, to approve the Consent Agenda.*

*Motion carried unanimously.*

### **7. New Business**

- a. Second Reading and Final Adoption of Ordinance 1498 – Utility Revenue Bonds 2021

City Administrator Jennifer Ferguson explained that this is for the City Council is to hold the second reading and adoption of Ordinance 1498 providing for the issuance, sale and delivery of Water and Sewer Revenue Bonds, 2021. At the July 22, 2021 City Council meeting, Jim Nelson, D.A. Davidson, Inc., Senior Vice President presented an outline of the bond issuance process to the City Council. The draft Ordinance relates to contracting indebtedness; providing for the issuance, sale and delivery of Water and Sewer Revenue Bonds, 2021, to finance the costs of certain capital improvements included in the City's Capital Improvement Plan, provide for the Reserve Requirement, and pay the costs of

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issuance and sale of the Bonds; fixing the terms and covenants of the bonds; and providing for related matters.

*Motion by Councilmember Roberts, Second by Councilmember Pearce, to approve the second reading and authorize adoption of Ordinance 1498 providing for the issuance, sale and delivery of Water and Sewer Revenue Bonds, 2021.*

*Motion carried unanimously.*

### b. Resolution 2021-07 – Notice of Intent to Annex Kottsick Property

Community Development Director Patricia Love presented the request to accept the 10% petition and to allow for the circulation of a 60% petition to annex approximately 30 acres into the City of Stanwood. The properties are located at 7615-284<sup>th</sup> St. NW (parcel: 32041800401300 and the southern half of the parcel located at 28801-80<sup>th</sup> Ave NW (parcel: 32041800401600). On June 28, 2021, the City received a request from the applicant, Edwards Development Group, LLC, on behalf of MaryIn Kottsick, to annex approximately 30 acres into the City. Their application became complete on July 14, 2021 and a Notice of Application was issued on July 20, 2021.

Patricia explained the annexation process. This is the first step in getting the process moving forward. This is not an approval it will simply allow us to start the process including utility evaluations and possible impacts.

Council discussed the request.

*Motion by Councilmember White, Second by Councilmember Johnson to approve Resolution 2021-07 to allow for the circulation of a 60% petition for the Kottsick Annexation request.*

*Councilmember Robb – Yes, Councilmember Pearce – Yes, Councilmember Shepro –No, Councilmember Roberts – Yes, Councilmember Williams – Yes, Councilmember Johnson-Yes, Councilmember White - Yes*

*Motion carried - Six Votes Yes and One Vote No.*

## 9. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

## 10. Reports of Officers and Committees

### a. Mayor's Report –

Mayor Callaghan reminded the group that the August 26 City Council meeting is cancelled. The next meeting will be September 9, 2021. The Mayor met with the new School Superintendent this week. It was a great meeting. The School District would like to bring back the City Council School Ambassador program.

### b. City Administrator's Report-

City Administrator, Jennifer Ferguson mentioned that the final Discover Stanwood Camano Concert will be Saturday, August 21, 2021 in the west side of Stanwood. More information is available on [www.discoverstanwoodcamano.com](http://www.discoverstanwoodcamano.com). A Community Survey regarding Waste

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Management services will be out on Social Media the last week of August. The City received a number of public comments about this topic. This will be a good way to help with them with the decision making. Ziplly Fiber is coming to Stanwood. They will be investing a significant amount of money in the State on fiber optics and have chosen Stanwood as one of their locations.

### a. Councilmember Reports and Questions-

Councilmember Pearce wanted to tell everyone Good Job on the National Night Out event. It was a great time. Tim also would like to see the student ambassador program back.

Councilmember Roberts pointed out that the Public Safety Committee minutes mention a discussion about a Fireworks Ban including possibly changing the dates that Fireworks are allowed. Sid feels that there needs to be a more robust conversation about this possibly including a ~~Citizen advisory committee~~ Citizen Advisory Ballot Measure.

Councilmember Williams wanted to thank everyone for coming out to the Concerts.

There has been a great turn out and there has been people coming to town from all over the state.

Councilmember Shepro said that there are currently two open positions on the Parks and Trails Advisory Committee. There has been a struggle to get applicants. Please pass the word.

Councilmember Robb wanted to echo Councilmember Pearce's comments about the National Night Out event. It was a fantastic turnout!

Councilmember Johnson said Thank You to Ziplly Fiber. Also, a reminder that campaign signs are not allowed in the public right of way.

### **10. Adjourn to Executive Session pursuant to RCW 42.30.110(a)(g) g) to review the performance of a public employee.**

The meeting was adjourned to Executive Session at 7:39 pm. The session is expected to last approximately 30 minutes with no action to follow.

At 8:05 pm the Mayor contacted the City Clerk to notify the need for an additional ten minutes. At 8:23 pm the Mayor notified the City Clerk of the need for an additional five minutes.

At 9:01 pm the meeting reconvened.

Meeting Adjourned at 9:02 pm.

CITY OF STANWOOD

  
Elizabeth Callaghan (Oct 5, 2021 14:11 PDT)

Elizabeth Callaghan, Mayor

ATTEST:



Sara Robinson, City Clerk