

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, July 23, 2020 – 7:00 p.m.
Zoom Online Meeting & Telephone
MINUTES

1. Call to Order

Mayor Pro-Tem Dianne White called the meeting to order at 7:00 p.m.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Diane White, Elizabeth Callaghan, Timothy Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Assistant Public Works Director/City Engineer Shawn Smith, Interim Finance Director Wendy Dowhower, Community Development Director Patricia Love, Attorney Brett Vinson, Fire Chief John Cermak, Police Chief Rob Martin, City Administrator Jennifer Ferguson and Deputy Clerk Sara Robinson.

Motion by Councilmember Johnson, Second by Councilmember Pearce to excuse Councilmember Williams. Motion carried unanimously.

Councilmember Williams joined the meeting at approximately 7:10 pm.

3. Approval of the Agenda

Motion by Councilmember Williams, second by Councilmember Roberts to approve the agenda. Motion carried unanimously.

4. Citizen Comments - Removed via motion at 3-26-2020 Meeting

5. Committee Reports

- a. Planning Commission Meeting Minutes – June 22, 2020
- b. Community Development Committee Meeting Minutes – July 9, 2020

6. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve July 09, 2020 City Council Meeting Minutes

Motion by Councilmember Pearce, Second by Councilmember Shepro, to approve the Consent Agenda items a and b. Motion carried unanimously.

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7. Old Business

a. Mayoral Vacancy

i. Councilmember Candidate Interviews

The City received applications and letter's if interest from Councilmember Elizabeth Callaghan, Councilmember Sid Roberts, Councilmember Rob Johnson.

Each candidate was given up to 5 minutes to address the Council to express why they should be considered for appointment as Mayor due to the resignation of Mayor Kelley.

ii. Executive Session to Evaluate the Qualifications of a Candidate for Appointment to Elective Office RCW 42.30.110 (h)

At 7:23 pm Councilmember White, Councilmember Pearce, Councilmember Shepro and Councilmember Williams went into Executive Session for approximately 30 minutes.

The meeting was called back to order at 7:47 pm.

City Attorney, Brett Vinson explained that in accordance with State Law, no voting or polling was done during the Executive Session. The session was only to discuss the candidates. Vinson also explained how the voting will take place.

At this time each Councilmember may comment or ask the candidates questions.

iii. Mayor Appointment

The first round of votes was taken between Elizabeth Callaghan, Sid Roberts and Rob Johnson.

Councilmember Johnson - Rob Johnson, Councilmember White - Rob Johnson, Councilmember Callaghan – Elizabeth Callaghan, Councilmember Pearce – Elizabeth Callaghan, Councilmember Shepro – Sid Roberts, Councilmember Roberts – Sid Roberts, Councilmember Williams – Rob Johnson

Three Votes for Rob Johnson

Two Votes for Elizabeth Callaghan

Two Votes for Sid Roberts

Rob Johnson moved forward.

The second round of votes was taken between Sid Roberts and Elizabeth Callaghan.

Councilmember Johnson – Sid Roberts, Councilmember White - Sid Roberts, Councilmember Callaghan – Elizabeth Callaghan, Councilmember Pearce – Elizabeth

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Callaghan, Councilmember Shepro – Elizabeth Callaghan, Councilmember Roberts – Sid Roberts, Councilmember Williams – Elizabeth Callaghan

Four Votes for Elizabeth Callaghan

Three Votes for Sid Roberts

Elizabeth Callaghan moved forward.

The third round of votes was taken between Rob Johnson and Elizabeth Callaghan.

Councilmember Johnson – Rob Johnson, Councilmember White – Rob Johnson, Councilmember Callaghan – Elizabeth Callaghan, Councilmember Pearce – Elizabeth Callaghan, Councilmember Shepro – Elizabeth Callaghan, Councilmember Roberts – Elizabeth Callaghan, Councilmember Williams – Rob Johnson

Four Votes for Elizabeth Callaghan

Three Votes for Rob Johnson

Elizabeth Callaghan has been appointed as the Mayor of Stanwood, WA – Term Ending December 21, 2021.

a. Councilmember Vacancy Discussion

Staff will make a landing page on the City website similar to what was done for the Mayoral vacancy.

The Council will publish a notice of the vacancy, the procedure by which the vacancy will be filled, and the application form on the City's website and distribute the information through other media channels.

The Council had a discussion regarding the deadline for accepting applications and details on the selection process.

Applications must be submitted by 5:00 pm on August 16, 2020. Applicants will submit letters of interest (LOI) and supporting documents online. The applications will be considered at the September 10, 2020 City Council Meeting.

Applicants will be given three minutes each to share with Council their qualifications and interest.

Motion by Councilmember Williams, Second by Councilmember Johnson, to proceed with filling the Councilmember Vacancy as stated above. Motion carried unanimously.

9. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

10. Reports of Officers and Committees

a. Mayor's Report –

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Mayor Pro-Tem Dianne White congratulated Councilmember Callaghan. It is believed that Callaghan will be the second woman Mayor for the City of Stanwood.

b. City Administrator's Report-

City Administrator, Jennifer Ferguson reported on the Stanwood Soaring Business Grant Program. Staff is continuing to screen applicants and have been awarding grants in amounts between \$3,000 and \$10,000. This program has greatly helped the businesses in Stanwood. We look forward to getting more funds out there to assist with economic recovery.

There is a new business in Stanwood called AB Health which is a medical equipment company. They are located in the west business district. We welcome them.

Reminder to Council about the August 13 Quarterly Workshop. The meeting agenda will consist of the 2021-2022 Budget Priorities. We will be looking at the Community Survey and matching that up with the upcoming budget.

City Staff donated 224 pounds of peanut butter to the Stanwood Camano Food Bank. The drive was initiated by SAAL Brewery and Picnic Pantry. Thank you to our staff for spreading the love. Stanwood Rocks!

c. Councilmember Reports and Questions-

Councilmember Johnson wanted to say Congratulations to Councilmember Callaghan.

Councilmember Williams said thank you to all staff for everything you are doing. The one summer concert that the City had was a great success. Thank you to Councilmember Johnson and Roberts for being willing to put yourselves out there and applying for the Mayor position. Congratulations to Elizabeth. We look forward to what you will bring to the table.

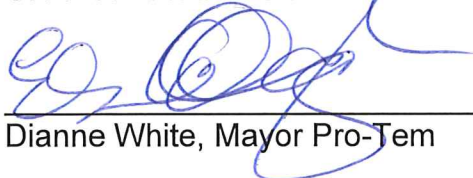
Councilmember Roberts said thank you to everyone for the process. All of the candidates would have done a great job. Elizabeth is a very bright person and will do a good job. Sid is looking forward to having a new councilmember join us.

Councilmember Shepro congratulated Elizabeth Callaghan. There are a great number of citizens on this Zoom Council Meeting. He would like to challenge Elizabeth to increase the number of citizens that join us in the future.

11. Adjourn

Mayor Pro-Tem White adjourned the meeting at 8:39 pm.

CITY OF STANWOOD



Dianne White, Mayor Pro-Tem

ATTEST:



Jennifer Ferguson, City Clerk