

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, July 22, 2021 – 7:00 p.m.
Zoom Online Meeting & Telephone
MINUTES

1. Call to Order

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

2. Roll Call

City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Darren Robb, Tim Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Motion by Councilmember Pearce, Second by Councilmember Robb to excuse Councilmember White. Motion carried unanimously.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Fire Chief John Cermak, Police Chief Rob Martin, Assistant to the Administrator & Communications Manager Krista Hintz, Attorney Brett Vinson, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

3. Approval of the Agenda

Jennifer Ferguson requested that the Agenda be amended to have Item 8c moved to the end of the meeting as the guest speakers are running late.

Motion by Councilmember Johnson, second by Councilmember Pearce to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

The City did not receive written comments and one citizen who would like to verbally address the Mayor and City Council. Citizens who wished to speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

The City received one request for verbal comment-

Tim Schmitt – 26910 92nd Ave NW - Topic: Open Meeting Violation

City Attorney, Brett Vinson spoke regarding Mr. Schmitt's comment.

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5. Staff Reports

- a. Police Compstat Report – June 2021

6. Committee Reports

- a. Planning Commission Meeting Minutes – June 14, 2021

7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve July 08, 2021 Regular City Council Meeting Minutes

Motion by Councilmember Pearce, Second by Councilmember Roberts, to approve the Consent Agenda.

Motion carried unanimously.

8. New Business

- a. Authorize the Mayor to Sign a Contract with Perteet Inc. for the Viking Way Project Phase Two

Public Works Director, Kevin Hushagen presented the request to authorize the Mayor to sign a contract with Perteet Engineering for the Viking Way Phase 2 design and right of way work. This project will extend Viking Way from its current end near Petco to 92nd Avenue. This will require right of way purchase from the PUD property and will result in Viking Way lining up with the entrance to the QFC parking lot.

Council discussed the item.

Motion by Councilmember Roberts, Second by Councilmember Pearce, to authorize the Mayor to sign a contract with Perteet, Inc. for the Viking Way Phase 2 design and right of way work, not to exceed 331,615.67.

City Attorney, Brett Vinson interrupted the meeting requesting that City Council adjourn to Executive Session to discuss potential or pending litigation, RCW 42.30.110(1) (I).

Mayor Callaghan adjourned to Executive Session at 7:26 pm. The Session should take approximately five minutes. No action to follow.

The meeting was called back to order at 7:33 pm.

Mayor Callaghan reminded the Council that there was a Motion and a Second on the table and asked the Clerk to do the roll call vote.

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Councilmember Robb – Yes, Councilmember Pearce – Yes, Councilmember Shepro – Yes, Councilmember Roberts – Yes, Councilmember Williams – Yes, Councilmember Johnson – Yes

Motion carried unanimously.

b. PUD Transmission Line Project Mitigation Proposal

Community Development Director, Patricia Love explained that this item is for consideration of a mitigation proposal by Snohomish County PUD for impacts to Heritage Park from their Transmission Line project. Snohomish County PUD has submitted a permit application to Snohomish County to run a major transmission line facility along the south side Lover's Lane next to Heritage Park. This transmission line is part of their power system upgrades that will provide reliable power service to downtown Stanwood and Camano Island. Poles will vary in height from 80 to 95 feet and will carry high voltage transmissions lines and fiber optic cable. The existing power line on the north side of Lover's Lane will remain in place.

Nine new poles will be located along the frontage of Heritage Park. To eliminate conflicts with the new transmission line, the 16 poplar trees along the parking lot frontage will need to be removed. These trees have been noted to act as a wind break during the spring and fall months. PUD has proposed to provide the City with tree vouchers that can be used to purchase new trees. Public Works would then plant the replacement trees where needed to provide better wind breaks for those using the ball fields.

The Heritage Park Master Plan envisions a pedestrian / multiuse trail along the entire frontage of the park. In addition, the Stanwood Non-Motorized Plan envisions a 5-mile looped trail system in downtown.

Placement of the poles could potentially hinder locating future segments of the Stanwood Port Susan Trail. To mitigate this impact, PUD agreed in concept to:

Provide the City with a no-cost pedestrian easement over their property where the transmission line maintenance path will go; and Where the PUD has obtained an easement, versus actual ownership, PUD has agreed to work with the property owners and the City to obtain a secondary use easement to allow pedestrian access.

The mitigation proposal was reviewed by the Community Development Committee on July 8th and the Public Works Committee on July 12. However, due to absences, the Public Works Committee consisted of the same members of the Community Development Committee. The Committee was concerned about the loss of trees and its effect on the need for a windbreak at the park.

Council discussed the item.

Motion by Councilmember Robb, Second by Councilmember Shepro to accept the PUD Transmission Line Mitigation proposal as presented which includes:

- *street tree planting along the parking lot frontage and within the parking lot of Heritage Park;*
- *maintaining a 55-foot-wide clearance zone at the eastern parking lot entrance;*
- *providing tree vouchers to the city for windbreak mitigation; and*

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- *the City and the PUD will work in good faith to provide and obtain pedestrian use easements along the entire route of the power line alignment in downtown Stanwood.*

Motion carried unanimously.

Jennifer Ferguson asked that the agenda shift back making the Utility Revenue Bonds item 8c as originally presented. Mayor Callaghan agreed.

c. Utility Revenue Bonds 2021 -First Reading Ordinance 1498

City Administrator, Jennifer Ferguson explained that this is item is the first reading of Ordinance 1498 providing for the issuance, sale and delivery of Water and Sewer Revenue Bonds, 2021. This bond issuance will finance sewer capital infrastructure improvements which include construction of the Pioneer Hwy Sewer Line, Church Creek Sewer Collection and Main Lift Station improvements, as well as refinance the 2011 Water Sewer Improvement Bonds for savings on interest expense. The new sewer projects are included in the city's approved 2021-2026 Capital Improvement Plan for construction in 2021 and 2022. Proceeds of this bond issuance were included in the 2021-2022 biennial budget and \$4,000,000 was appropriated to construct the improvements. The 2021-2022 biennial budget includes estimated new debt service to begin repayment and the final principal and interest costs will, if needed, be included in the mid-period biennial budget adjustment. The 2021 Bond issue will also include a refinancing of the 2011 Water Sewer Revenue Bonds for savings on bond interest.

Jim Nelson, SVP, DA Davidson Inc provided an overview of the rates and answered questions.

Council discussed the item.

Motion by Councilmember Roberts, Second by Councilmember Pearce to approve first reading of Ordinance 1498 providing for the issuance, sale and delivery of water and sewer revenue bonds, 2021.

Motion carried unanimously.

d. Public Meetings and Public Offices

City Administrator, Jennifer Ferguson explained that this item is for Council discussion regarding public meetings and public offices post COVID-19 pandemic and the reopening of the State of Washington.

Ferguson proposed the following questions for discussion:

1. *When does the City Council want to return to in-person City Council meetings?*
2. *Will all Councilmembers want to attend council meetings in person or do some want to attend virtually?*
3. *Where would the City Council like to hold public meetings?*

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4. *Does the City Council want to fully reopen city offices or continue offering limited public office hours and online services?*
5. *How will the City comply with current OPMA Gov Proc 20-28 to allow for both in-person and virtual attendance by the public?*
6. *When does the City Council want to remove the Stanwood emergency declaration enacted March 26, 2020?*

Council discussed the items above. It was decided to continue as things are for now. There is potential for additional changing guidance with the new delta variant starting to show up in our area. Staff will poll other cities to see how they are running their hybrid city council meetings. Automated services have been highly utilized by the public, so there will be a continued effort to refine those services.

9. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

10. Reports of Officers and Committees

a. Mayor's Report –

Mayor Callaghan wanted to remind everyone that the National Night Out event is coming up. She asked Chief Martin to provide the details.

Chief Martin said that the event is Tuesday, August 3 at 6:00 pm in the parking lot next to the Country Store. There is a large vendor turnout this year. The Helicopter is going to be coming again this year. Its going to be a great event with lots of new ideas.

b. City Administrator's Report-

Jennifer Ferguson noted that there is another Summer Concert this weekend, Saturday from 2-4 pm. Shaggy Sweet will be playing in the street out in front of SAAL Brewery. Hope to see everyone there. The City has received a request from the Boy Scouts for an Eagle Scout project. The project involves re-roofing the baseball dugouts at Church Creek Park.

c. Councilmember Reports and Questions-

Councilmember Williams wanted to Thank everyone for supporting the Summer Concerts. Thank you to Public Works for their help with setting up. Even on the 100-degree days they were very cooperative and helpful. It speaks volumes to our wonderful City. The feedback has been very positive. People are coming from out of town and are loving it! This has been so great for the City.

10. Adjourn

Meeting Adjourned at 9:02 pm.

CITY OF STANWOOD

ATTEST:

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Elizabeth Callaghan (Oct 6, 2021 12:48 PDT)
Elizabeth Callaghan, Mayor

Sara Robinson
Sara Robinson, City Clerk