

Parks and Trails Advisory Committee Meeting Minutes July 17, 2023

1. Call to Order/Roll Call: 3:00 PM Walking tour at Heritage Park / 4:00 PM City Hall

Members Present:

Gordy Holmes
Matt Withers
Cathy Wooten
Judy Williams
Dave Hall
Meagen

Members Absent:

Matt Withers

Others Present:

Carly Ruacho, Parks Planning Manager
Kevin Pellham, Parks Lead
Patrica Love, Community Development Director
Peter Kamb, public

2. Citizen Comments

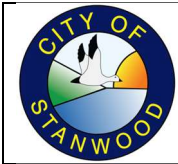
Peter Kamb asked for Carly to send him the Port Susan Trail boardwalk plans.

3. Approval of May 2023 Meeting Minutes

June 20, 2023 PTAC minutes were approved as typed.

4. PROS Plan Outline Review

The PTAC members reviewed the Parks Element/PROS Plan (Parks, Recreation, and Open Space) outline brought forth by Patricia Love Community Development Director. Patricia explained that through the current Comprehensive Plan update process the various standalone plans will be incorporated into the Comp Plan rather than the current system of referencing the separate plans. The revised Parks Element of the Comprehensive Plan will be a condensed version of the existing PROS plan. Patricia explained that the goals of the update are to condense, consolidate and conversion to plain language. The priorities identified and established as the main themes are parks maintenance, development of existing parks, implementation of future phase of the parks study, use of parks to promote tourism, the park system (City, Regional, Community, neighborhood and HOA parks). The PTAC gave feedback on the issue of HOA parks. Some members like the current system, some members would like to see the city take ownership of all parks. A general consensus was that it would be better if the city had more involvement in identifying the needs for new HOA parks and guide that development more purposefully than developers selecting park elements off a menu. The PTAC would like to see a network of connected walkways throughout the City and feels that more direct involvement is necessary to make that happen rather than project by project. Patricia also reported that the parks survey was still available for comment. To date over 200 responses had been received. This was a discussion only no action was taken.



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5. Church Creek Striping Plan

Carly went over the striping plan for Church Creek Park. She showed the members the proposed plan for striping 26 - 8.5' parking stalls and 3 ADA stalls. There is a request for proposals out for comment, but there is not a quote ready yet. The members wanted to table this until they have the pricing. This was a discussion only no action was taken.

6. Church Creek Park Critical Areas Review

Carly showed a graphic that showed existing impacts to current wetland and stream buffers at Church Creek Park from past development. It was indicated that not all impacts would require mitigation as much of the development occurred prior to the establishment of critical area regulations. A timeline of development and regulation was also provided. A committee member requested clarification on how new development in the park will be decided and what buffers will be applied. Concern about the previous disc golf development was also raised by the same member. Moving forward the Planning Department will do a code analysis to determine what buffer and mitigation requirements will apply to future development and possible past, but recent development. The review will likely occur in smaller portions as time allows on PDS workplan. This was a discussion only no action was taken.

7. Hamilton Park Construction

The Hamilton Park contract was approved at council and was awarded to Konner Up Construction. The city was short about \$450,000.00 from what was budgeted compared to the winning bid. Council approved the overage with the contract to allow construction of all proposed project components. We were recently informed by WDFW that more funding has come available, and they will likely be able to contribute an additional \$460,000.00 in grant funds which is anticipated to cover the previously expected budget gap. Which is fantastic news. This was a discussion only no action was taken.

8. Ovenell Park Public Farm Proposal

This project is currently stalled due to a change in administration and direction at Stanwood Food Bank. He is working to resolve non-profit status and insurance issues and hopes to continue with a lease in the fall. This was a discussion only no action was taken.

Adjourn: 5:05 PM