

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, July 08, 2021 – 7:00 p.m.
Zoom Online Meeting & Telephone
MINUTES

1. Call to Order

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

2. Roll Call

City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Darren Robb, Sid Roberts and Judy Williams. The meeting was quorate.

Motion by Councilmember Pearce, Second by Councilmember White to excuse Councilmember Shepro and Councilmember White. Motion carried unanimously.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Fire Chief John Cermak, Police Chief Rob Martin, Assistant to the Administrator & Communications Manager Krista Hintz, Attorney Brett Vinson, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

3. Approval of the Agenda

Motion by Councilmember Roberts, second by Councilmember Williams to approve the agenda as amended. Motion carried unanimously.

4. Citizen Comments

The City did not receive written comments and one citizen who would like to verbally address the Mayor and City Council. Citizens who wished to speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

The City received one request for verbal comment-

Tim Schmitt – 27308 101st Ave- Topic: Police

It was not recognized that Mr. Schmitt was signed onto the Zoom meeting. Council decided to move forward.

5. Committee Reports

- a. Salary Commission Meeting Minutes – June 23, 2021
- b. Parks and Trails Advisory Committee Meeting Minutes – May 17, 2021

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6. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve June 24, 2021 Regular City Council Meeting Minutes

Motion by Councilmember Williams, Second by Councilmember Pearce, to approve the Consent Agenda.

Motion carried unanimously.

7. New Business

- a. Final Acceptance of the 276th St. Overlay and ADA Improvements – Reece Construction Contract

Public Works Director, Kevin Hushagen explained that this item is the final acceptance of the 276th St. Overlay and ADA Improvement project to allow for the start of the warranty and retainage release period. The project is now complete, and Reece Construction is seeking final acceptance. They completed the project under budget, for a total of \$212,646.27. This project is partially funded with a grant by the Washington State Transportation Improvement Board (TIB). The grant was based on the total cost including design, construction, and inspection. The design came in under budget also. The approved contract was for \$43,885.00 and the total spent was \$34,443.61. City staff performed the inspection. The total contracted amount for the project (design and construction) was \$319,104. The actual total came in at \$247,090.

Motion by Councilmember Roberts, Second by Councilmember Shepro to authorize the Mayor to approve final acceptance of the 276th Street Overlay and ADA Improvement Project.

Motion carried unanimously.

- b. Adopt Resolution 2021-05 Authorizing the City Administrator to Make Declarations

Mayor Callaghan and Jennifer Ferguson explained the presented item. The City issues tax-exempt, tax-advantaged and other obligations (“bonds”) from time to time for the purpose of financing its governmental activities. The City makes capital expenditures from time to time from money that is available but that is not (and is not reasonably expected to be) reserved, allocated on a long-term basis or otherwise set aside for those expenditures, and the City reasonably expects to be reimbursed for those expenditures from proceeds of bonds issued or incurred to finance those expenditures. United States Treasury Regulations Section 1.150-2 relating to the reimbursement of prior expenditures from proceeds of bonds requires, among other things, that not later than 60 days after payment of the original expenditure the City (or any person designated by the City to do so on its

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behalf) declare a reasonable official intent to reimburse those original expenditures from proceeds of bonds (“official intent”). Reimbursement of capital expenditures from bond proceeds is necessary otherwise the City would need to find an alternative source of revenues to cover the cost of these capital investments. Bond Counsel has reviewed the resolution and approves as to form.

Council discussed the item.

Motion by Councilmember Roberts, Second by Councilmember Johnson to authorize the City Administrator to make declarations of official intent on behalf of the City to reimburse capital expenditures from future borrowings.

Motion carried unanimously.

- c. Authorize the Mayor to Execute an Interlocal Agreement with Snohomish County for GIS and Imaging Support Services

Community Development Director, Patricia Love presented the request for an amendment to the existing Snohomish County Information Technology (IT) contract to add Geographic Information System (GIS) mapping and regional aerial imagery services to the city’s overall contracted services with the County. In 2020 Snohomish County commissioned an aerial flight of the entire County to obtain aerial photography in the quality necessary to use as base maps for GIS mapping purposes. The County reached out to all cities to determine their interest in participating in a cost sharing option to obtain copies for individual jurisdictional use. The County intends to update the aerial photography every two years so that the base maps can keep pace with construction and development. As part of the 2021 – 2022 Budget, staff included costs to obtain aerials for Stanwood and our urban growth areas. This work has been completed and the files are ready to be distributed. To finalize the transaction, an amendment to the City’s Interlocal Agreement is necessary to add the additional services to our existing IT contract.

In addition to obtaining aerial imagery, the contract amendment includes an hourly rate for GIS services to help the City with map preparation. This portion of the contract is an on-demand service as requested by the City and is charged as needed. Examples of mapping projects could include comprehensive or zoning map amendments, utility maps, or capital project maps

GIS mapping is an importation tool for Cities to analyze long range planning scenarios, manage and track infrastructure maintenance, and graphically display information to the public. Having an accurate base map with updated aerial imagery is essential. Contracting these services with the County is an economical way for the city to have access to GIS services without having to hire additional staff.

Motion by Councilmember Williams, Second by Councilmember Pearce to authorize the Mayor to execute the Interlocal Agreement Amendment with Snohomish County for GIS services.

Motion carried unanimously.

8. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

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9. Reports of Officers and Committees

a. Mayor's Report –

The Mayor did not have anything to report.

b. City Administrator's Report-

Jennifer Ferguson mentioned that the American Recovery Act funds will be discussed at the next City Council meeting as well as making a decision about resuming in-person meetings and where they will take place.

c. Councilmember Reports and Questions-

Councilmember Roberts spoke about Ordinance 909 regarding noise in the City Limits. He hopes that a revision of this is something that Council can work on soon.

Councilmember Johnson mentioned that it might be a good time to start the discussion about banning fireworks. He wasn't sure which committee it should start with, but he is in favor of getting the conversation started. The Pioneer Hills neighborhood will be in touch about having the City take over their retention pond.

Councilmember Williams wanted to remind everyone that there is a Summer Concert tomorrow, Friday Night Lights. It will be held in the lot across from the Legion and Rite Aid from 7:00 - 9:00 pm.

Councilmember Robb also spoke about the fireworks. He is thankful that the citizens dialed it back this year due to the dry weather. Thank you to everyone who enjoyed the 4th with the safe and sane fireworks.

10. Adjourn to Executive Session to Discuss Possible Real Estate Acquisition under RCW 42.30.110 (1) (B).

The meeting was adjourned to Executive Session at 7:20 pm. The session is expected to last approximately 30 minutes with action to follow.

At 7:47 pm the Clerk was notified that the Council needed ten more minutes.

At 7:57 pm Council reconvened.

Patricia Love explained that there will be three motions.

Motion by Councilmember Roberts, second by Councilmember Williams to authorize the City to enter into a Purchase and Sale Agreement on the Sebranke property or other legal documentation as determined by the City Attorney to negotiate the purchase of the property.

Motion carried unanimously.

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Motion by Councilmember Pearce, second by Councilmember Robb to authorize the City to enter into the Department of Ecology’s Voluntary Clean Up Program for the Sebranke Property on 271st Street in downtown Stanwood.

Motion carried unanimously.

Motion by Councilmember Pearce, second by Councilmember Williams to authorize a minor amendment to the Maul Foster Alongi Contract in the amount of \$5,500 to support the Voluntary Clean-up Program and the Purchase and Sale activities.

Motion carried unanimously.


Meeting Adjourned at 7:59 pm.

CITY OF STANWOOD


Elizabeth Callaghan (07/14, 2021 12:47 PDT)

Elizabeth Callaghan, Mayor

ATTEST:



Sara Robinson, City Clerk