



Parks and Trails Advisory Committee
Meeting Minutes
June 20, 2022

Call to Order: 3:10 pm

Roll Call

Members Present:

Cathy Wooten
Dave Hall
Gordy Holmes
Judy Williams

Staff Present:

Kevin Pellham
Shawn Smith
Carly Ruacho

Absent: Lisa Bruce, Katelyn Durfee, Matt Withers

Also known to be present: Steve Shepro, Peter Kamb, Kevin Clark

Citizen Comments: Peter Kamb (Johnson Farm dike trail, rails to trails support opportunities)

Approval of Minutes:

The Minutes of May 2022 were approved unanimously as presented as motioned by Judy Williams and seconded by Gordy Homes.

Conversation occurred between the committee and Carly Ruacho regarding the process of getting the PTAC minutes approved. The committee would like to have the minutes sent via email with a subject line noting the approval deadline date for approval of accuracy of the minutes, then the committee would have a defined time (48 hours) to respond that they are accurate or need modified. It was noted that the minutes are behind being uploaded to the website, Carly will bring this to the new admin's attention.

Item No. 4 Church Creek Park Disc Golf Discussion

Kevin Clark president of the Stanwood Disc Golf Club came in to talk with the Committee regarding some issues the PTAC had about the Disc Golf Course.

- The baskets have been GPS'd to indicate the location of the baskets. There is still some work needing to be done to the map and Kevin Clark will work on getting the map finalized to show the GPS locations.
- Cathy Wooten asked Carly Ruacho "when you say our permanent trail, are you talking about the permanent identified disc golf trail" Carly- "no, the walking trail". The general trail locations are identified in the master plan.
- Cathy Wooten has concerns about the conditions of the trails (muddiness, delineation, vegetation impacts, tree root damage) between baskets and she was unsure how the golfers knew what hole to go to next and be able to stay on the same path. Kevin Clark said there are arrows on the baskets that point to where the next basket is. Some routes are not identified, because they haven't had a chance to do so due to Covid. Another concern Cathy had was if you step on tree roots repeatedly the tree can die. Kevin Clark was told when he did a walk through the course with the city that they couldn't build or bring material in.



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- Kevin Clark is all for helping in any way his group can. HE stated his goal is to have the least impact on the terrain and make the park accessible to whoever wants to play.
- Kevin Clark said the club's goal is to get the course finished, safety signs put up, and to finish getting the tee pads put in. Kevin indicated that per Carly's request no additional work will occur until the course and trail layouts are finalized.
- Carly Ruacho is wanting to make sure that the future permanent walking trails do not go in the path of the disc golf course and vice versa. She has asked the Golf Club to identify the trails to each basket better, not just an arrow on the basket. Kevin Clark noted that when the planned trees to be removed are removed the golf paths (fairways) will change.
- Steve Shepro commented he was in the park in April with Gordon Bell. Gordon was worried about people walking over tree roots and he was also concerned about other types of vegetation being walked on. He was very agitated about how some of the low lying getting trampled and identified it as critical to the health of the park. Steve Shepro asked Kevin Clark what his reaction would be to having some of these sensitive areas being fenced off with keep out signs. Kevin said it gets problematic with people getting their disc back. For Kevin Clark to answer to this question he would need to see what areas would be affected. Kevin's suggestion is if the method of fencing off the sensitive areas is what is decided then there needs to be a methodology of how people get their discs back or these signs will just be ignored. Steve Shepro also asked what about altering the course if that is the only option? Kevin said if that's the only possibility then it's the only possibility. Kevin also noted that this property is a lot smaller than it looks like on the map. There is not a lot of room to work with. Kevin is willing to work with his groups to do what is needed to better the course and protect the park.
- Next steps are to wait for the tree removal work to be complete so that Kevin with Disc Golf Club can evaluate and see if the course needs to change. Then go from there.
- The committee has asked Kevin Clark to provide the City with hand drawn lines for the paths to each basket so they and the GPS coordinates can be incorporated on a future map to be made by the City's consultant.
- Gordy Holmes suggests getting signage out to protect the forest. Carly suggested getting a subcommittee together to make recommendations of what type and where they would like to see signage.

Parks team Implementation Update:

The Parks crew is now under one roof. They are working through issues as far as what summer help they can use and what tools are needed. Both the new parks team members are happy they made the move. The 2023-2024 budget planning is starting for the new parks budget. Next will be updating the job descriptions for the parks team and decide what is needed for the team moving forward.

Park/Trail Updates

Hamilton- No appeals received! Fish and Wildlife will be moving forward with the parking lot, boat launch and possibly the restrooms. The hope is to bid it in December 2022 and construct in 2023.



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Church Creek Park- It doesn't look like the current sewer project at Church Creek Park will be finished by the proposed deadline of July 15th. The project is going good at this point.

Church Creek Tree removal project is going out for bid to have the trees removed. The City will be using the low bid contractor.

Sports Court (pickleball) is taking more design work and is ongoing. It's about 2 months out to have this design completed.

Cathy Wooten questioned if the emails and presentations that are being sent in for the Committee to view are being viewed by staff? She asked Carly if this info is needed or viewed. Carly responded, yes, the emails are being reviewed and considered. Cathy requested a response to every email to feel confident that it was received.

Playground bench is on the list of things to do and will be ordered soon.

The baseball field will get a little work done to improve the infield and outfield this year.

Existing trails will have chips from the tree removal project spread on them to help with sogginess.

Heritage Park- Pickleball is coming up, basketball is still being worked on and decided what the city wants or can afford. Tree removal (poplars along park frontage) will be happening soon and planting will occur in the fall (88 trees along frontage and throughout park).

Port Susan Trail- is currently at 30% design, 100% design should be by November 1.

Johnson Farm- ongoing conversation, Potential trail on southern end the dike on City property. Committee members discussed how to support expanding the trail length to the DD7 property.

Adjourned: 5:22 pm