

Parks and Trails Advisory Committee
Meeting Minutes
June 15, 2020

Zoom meeting – virtual attendance

Call to Order & Roll Call: 2:30pm

Present:

Gordon Bell
Rick Hawkins

Gordy Holmes
Lisa Bruce

Staff:

Carly Ruacho
Krista Hintz

Patricia Love

Absent:

Dave Hall
Matt Withers

David Moynahan

Also known to be present:

Deb Bell, FoSPAT

Approval of May 4, 2020 Minutes:

A motion to approve the minutes of the May 4, 2020 meeting was made by Gordon Bell and seconded by Gordy Holmes. The motion passed unanimously.

Church Creek Park Base Map – After a walk-through last summer, key areas were identified for a project list: Fixing the play area, improving the ball field area, creating a trail system to the creek, adding signage, creating visibility, restoration of the flagpole area. Money was placed into the budget to take have Jim Brennan create a conceptual base map for the Master Plan refresh. Jim Brennan will be at Church Creek Park June 17th to walk through the property. Gordon Bell, Gordy Holmes, Rick Hawkins, and Carly Ruacho will meet Jim Brennan at Church Creek Park at 245pm.

City Council approved the contract for the Church Creek playground install. The scheduled installation is August 17, 2020 and will be a 1-2 day install. The color scheme is a woody palette: metallic silver, limon, leaf, and acorn.

Church Creek Basketball Court

In response to an email from Gordy Holmes regarding some basic maintenance of the courts, Carly will speak with Public Works about options for cleaning up the basketball court; pressure washing, painting, restriping. There was additional conversation about community involvement for refreshing the courts and helping with other various projects.

Pickleball Court Follow-up/Church Creek Park CIP

The pickleball court project has been moved to the six year Capital Improvement Projects list.

2021- \$20,000 for tree trimming

2021- \$100,000 for pickleball court

2022- \$5,000 for flagpole planting area

2023- \$100,000 frontage improvements along 72nd Ave NW- sidewalk or path for pedestrian access

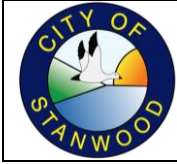
2023- \$10,000 trails and signage

2024- \$25,000 ballfield restoration design

2024- \$20,000 picnic shelter restoration

2025- \$100,000 ballfield

Priorities- Ballfields and trails



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Donation Program

Looking for committee's support to adopt the donation program. The program language is still being worked out, as are the logistics of who will ultimately own the program.

Motion to move forward- Rick Hawkins. Second by Gordon Bell. Passed unanimously. The program will be reviewed by the city attorney prior to going to City Council

Parks Implementation Plan

Carly said she needs a better understanding of how tasks and roles will be divided up between departments. How many staff members do we need? How much staff is needed to maintain the parks? What level of service? Level of maintenance? Mission/Vision/Values will need to be specified.

Gordon Bell- The priority should be a Parks Department. Why are we paying an outside agency to design parks when this should be done by a Parks Director and staff already on payroll.

Parks Standards, Staffing Standards, and National Standards need to be identified to show the need for the city to form a Parks Department.

Updates

Church Creek Park Playground Equipment – Install date- August 17th.
Public Works will do site cleanup prior to August 17.

Hamilton Park- Brennan's group is finishing the 100% design plan.
Core permit- Close to getting the IS4 permit for the pump.
Permitting issues with property owners that the city is working through.

Heritage Park – Ballfield design is completed. Waiting on irrigation design to be completed. Waiting on engineering documents and confirmation that we will be receiving awarded funds from Snohomish County.

Stanwood/Port Susan Trail -Kickoff meeting with consultant group June 18 to talk about moving forward. Technical studies will happen first-Survey work, Wetland study, Geo study. Best alignment for trail will be set and design will begin.

Next Meeting

Carly out of office 7/17 to 7/27 --- Unless something pressing comes up that needs addressing in July, the next meeting will be held in August.

Adjourn – 4:40 pm