



Community Development Committee
Meeting Minutes
May 5, 2022

Call to Order 5:00 pm

Councilmembers Present: Steve Shepro (online), Dani Gaumond, Marcus Metz

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Absent: N/A

Agenda Items:

1. Presentation by Blueline Group on the Housing Needs Assessment

Presentation by Blueline Group on the Housing Needs Assessment

The City of Stanwood received a grant from the Washington State Department of Commerce to prepare a Housing Action Plan to inventory the City's current housing stock, update city demographics, forecast future housing needs, and evaluate policies to address equitable and affordable housing opportunities. Information gained through this study will form the basis for the Housing Element of the Comprehensive Plan.

One of the first steps in preparing a Housing Action Plan is the preparation of a Housing Needs Assessment (HNA). The HNA is a data gathering exercise which consists of gathering population, housing, employment, and income data. This work also includes reviewing the City's existing housing polices, regulations, and permitting processes to understand the effectiveness of addressing housing affordability in the City.

County and city demographic information was prepared in a draft Housing Needs Assessment document. Our consultant, Blueline Group, provided a briefing to the Committee regarding their initial findings.

The Committee asked Blueline Group a few clarifying questions on their presentation. The Committee would like a few definitions added to the glossary of some of the commonly used terms in the document, such as transportation costs, cost burdened, transportation cost burdened, and family household vs. non-family household. Overall, the Committee supports moving forward with this project. The Committee would also like to see more accurate and updated rental costs from Blueline.

Meeting adjourned at: 6:30 pm