



Parks and Trails Advisory Committee  
Meeting Minutes  
May 04, 2020

**Call to Order & Roll Call** - Chair Dave Hall called the meeting to order

In Attendance: Rick Hawkins, Gordon Bell, Gordy Holmes, David Moynahan, Dave Hall, Matt Withers

Absent: Lisa Bruce

Staff in Attendance: Patricia Love, Carly Ruacho, Krista Hintz

Also known to be present: Deb Bell, FoSPAT and Steve Shepro

**Citizen Comments –**

No citizen comments were made

**Approval of February 2020 Minutes –**

A call was made to approve the minutes of the February 18, 2020. The committee asked to revisit at the end of the meeting to give more time for review.

**Donation Program –**

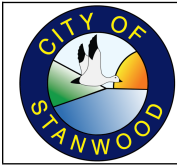
- Changes were made to partial donations. Partial cash donations made towards a project will be applied to the CIP
- Patricia Love will draft the code section
- Gordon Bell asked that any changes be highlighted for easy recognition

**Church Creek Park Playground Equipment**

- The pickleball court will be moved to the six-year Capital Improvement Projects list
- Due to COVID-19 regulations, the community build project has been tabled. An additional \$23,870.00 will be spent for complete installation by factory approved and CPSI certified crew.
- The Public Works crew will prep the site for install-removing 12” of chip, level the site, replace 12” of chip and also remove stumps if needed.
- Even with a professional install, funds were still available to add a baby swing, a second spinner, steppers, and a climb through log.
- Overall, the playground will include:
  - 2 big kid swings
  - 2 baby swings
  - 2 spinners
  - A climb-through log
  - Climb-on logs to accompany the climb-through log
  - 2 slides
  - Corkscrew
  - Climbing wall
  - Rock wall

Benches and sidewalks are not part of the proposal. There is one bench in the area, as well as a picnic table that can be moved closer to the playground.

Deb Bell, FoSPAT, said her group may be able to solicit donations for benches and sidewalks which could be installed through a work party.



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Gordy Holmes would like the condition of the basketball court to be considered for safety and playability. Court is not level.

Gordon Bell walked the court, agreed it is not level, but the overall surface condition was better than he remembered.

The court will be added to the site plan update, along with ADA sidewalks.

Once approved and ordered, there will be a 30 day turn around time for installation. Thought will be given to the timing due to current COVID-19 regulations on playgrounds.

Rick Hawkins made the motion to send the \$135,000 proposal to City Council for approval. Gordy Holmes provided a second. The motion passed unanimously.

### **Updates**

#### *Hamilton Park -*

- Moving forward with the design phase. Construction to commence after I-S-4 is completed.
- DFW has a 30-day time span for their project, August 1-30
- The city is working with Trans Ocean Seafood regarding rental of the boat launch. Once construction begins, Trans Ocean will no longer be able to rent the site. They have been asked to begin cleanup of their work site.

#### *Heritage Park –*

- 100% design is in.
- The city has formally requested to remove the turf requirement in exchange for completing a second field.
- Fields one and two will be completely redone with infield, outfield, and drainage improvements. Field three will have some drainage repairs.  
The irrigation system does not include soccer fields but the improvements to the overall infrastructure will help the soccer fields while not directly addressing them.

#### *Stanwood/Port Susan Trail –*

- The berm project has begun.
- We have a contract for 30% design of the trail. This will go to City Council on May 14, 2020.

### **Approval of February 2020 Minutes –**

A call was made to approve the minutes of the February 18, 2020. A motion to approve was made by Gordon Bell, with a second from Matt Withers. The minutes were approved as presented.

### **Next Meeting –**

Monday, June 15, 2020, unknown at this time if it will be in person or virtual.

Adjourned: 3:52pm