

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
Thursday, April 23, 2020 – 7:00 p.m.  
Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Kelley called the meeting to order at 7:00 p.m.

**2. Roll Call**

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Diane White, Elizabeth Callaghan, Timothy Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Also present: Public Works Director Kevin Hushagen, Community Development Director Patricia Love, Attorney Brett Vinson, Police Chief Rob Martin, City Administrator Jennifer Ferguson, and Deputy Clerk Sara Robinson.

**3. Approval of the Agenda**

*Motion by Councilmember White, second by Councilmember Johnson, to approve the agenda. Motion carried unanimously.*

**4. Citizen Comments - Removed via motion at 3-26-2020 Meeting**

**5. Committee Reports**

- a. Public Works Committee Meeting Minutes- April 6, 2020

**7. Consent Agenda**

- a. Approve Vouchers and Payroll Checks
- b. Approve April 23, 2020 City Council Meeting Minutes
- c. Authorize the Mayor to Sign the MRSC Rosters Contract
- d. Authorize the Mayor to Execute an Indemnification Agreement with Thrifty Foods

*Motion by Councilmember White, Second by Councilmember Johnson, to approve the Consent Agenda items a through c. Motion carried unanimously.*

**8. New Business**

- a. Authorize The Mayor to Sign a Task Order with BHC for Design of the Pioneer Highway Sanitary Sewer Upgrades

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Public Works Director, Kevin Hushagen presented the request to Authorize the Mayor to sign a Task order with BHC for design of the Pioneer Highway sanitary sewer upgrades. The City's sewer model shows that there are various locations of undersized sewer mains along Pioneer Highway. The City has upsized some of the main but there are still two sections that need to be upsized. This project would provide the design plans and specifications to fix the remaining sections of the main. There are two sections of sewer line to be upsized and were budgeted separately. Each were budgeted with \$100,000 for design work. By combining these two we get a better price. The cost for both designs is \$149,500.

*Motion by Councilmember Roberts, second by Councilmember Johnson to authorize the Mayor to sign a Task Order with BHC for design of the Pioneer Highway sanitary sewer upgrades. Motion carried unanimously.*

- b. Authorize the Mayor to Sign a Contract with Reece for the 276<sup>th</sup> Street Overlay and ADA Improvement Project

Public Works Director, Kevin Hushagen presented the request to authorize the Mayor to sign a contract with Reece for the 276<sup>th</sup> Street Overlay and ADA improvement project. The project has been designed and bid with Reece Construction being the apparent low responsive bidder. The project has been through the Public Works Committee and City Council, but since the bids were just opened the contractor selection is now being presented. The City was awarded and accepted a TIB Grant for \$367,411 and has a \$40,823 match. There was \$270,000 budgeted and to date \$46,477.87 has been spent leaving the balance of \$223,522.13 to cover our match.

*Motion by Councilmember Johnson, second by Councilmember Williams to authorize the Mayor to sign a Contract with Reece for the 276<sup>th</sup> Street overlay and ADA improvement project. Motion carried unanimously.*

- c. Authorize the Mayor to Sign a Task Order with RH2 for Design work of Upgrades to the Main Pump Station, Force Main and Headworks Screen

Public Works Director, Kevin Hushagen presented the request to authorize the mayor to sign a task order with RH2 for design work on the main pump station (MPS), force main and headworks improvements. The MPS conveys newly all sewage from the city to the wastewater treatment plant. The station was rebuilt in 1999 and with its age and new development happening, a study was done to look at options for improving the station and keeping it functional for at least the next 20 year planning cycle. RH2 was tasked with that study in October, 2019. The station is generally performing well but needs some electrical upgrades to the station and improvements to the force main and headworks. There is \$150,000 budged for work associated with the MPS. \$37,149 has been spent to date on the study and report. The task is not to exceed \$262,149 leaving \$149,308 which can come from the anticipated ending balance of \$509,140 this year.

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*Motion by Councilmember Johnson, second by Councilmember Roberts to authorize the Mayor to sign a task order with RH2 to provide design for the main pump station, force main and headworks screen improvements not to exceed \$262,149. Motion carried unanimously.*

### 9. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

### 10. Reports of Officers and Committees

#### a. Mayor's Report –

Mayor is happy that this meeting is going more smoothly than the last one. We are all getting used to Zoom meetings. He is pleased to see that the Viking way project is getting started and hopefully can get the majority of the work done before the Church resumes services.

He and Jen have spent a lot of time on the phone with the County executives and other Mayors. There has been some concern and discussion about the Farmers Market. It is still planning to take place. They are working with the County Health Department to come up with a solution to make it happen. We appreciate the community for hanging in there.

#### b. City Administrator's Report-

Jennifer Ferguson provided a bit of insight on what the Governor may be talking about at his press conference tomorrow. It is going to be about the Covid recovery planning. We are monitoring the Governors actions. He has been talking about the reopening of Washington. It's going to be in a phased approach and likely in reverse of the orders that came down when they closed the state. There will be some businesses opening back up. Businesses will need to comply with safety to keep their employees and visitors. The city functions will also The City will also realign our levels of service to support our community and businesses. We will be putting together a recovery plan for the City of Stanwood. We are working on a forecast for any financial impacts that we see from the decline in sales tax. Finance Committee will be rescheduled and will be meeting in the next couple of weeks. Also a reminder to plan on the May 14 City Council Workshop which will be held prior to the Regular City Council Meeting. The topic will be the new organizational restructure and long term staffing plan.

#### c. Councilmember Reports and Questions

Councilmember Johnson – Thank you to who is running this Zoom Meeting it has been very smooth and the best one yet

Councilmember White – Saw that there was a farmers market open in Seattle over the weekend. If there is any way that we can get ours open that would be wonderful.

Councilmember Williams – Thank you to everyone who is keeping us rolling along at the City. This has not been business as usual and has been a challenge keeping things moving. She pointed out that there was a large wildfire here in Stanwood east of I-5 of about 40-50

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acres. Our Fire Department was able to get it out in about 4-5 hours. Please be mindful and careful at this time. Kudos to our firefighters.

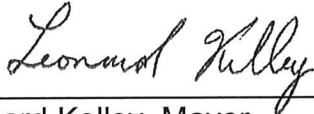
Councilmember Roberts spoke about the Zoom program. Wanted to point out to be sure to install the Zoom updates and update your browsers for security to avoid hackers.

Councilmember Shepro would like to thank Krista Hintz for the beautiful dragon fly mosaic.

### 11. Adjourn

Mayor Kelley adjourned the meeting at 7:35 p.m.

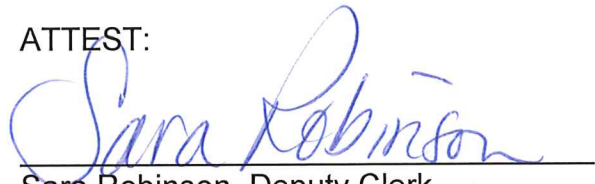
CITY OF STANWOOD



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Leonard Kelley, Mayor

ATTEST:



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Sara Robinson, Deputy Clerk