

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
Thursday, April 08, 2021 – 7:00 p.m.  
Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

**2. Roll Call**

City Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Dianne White, Darren Robb, Timothy Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Also present: Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Assistant Public Works Director Shawn Smith, Fire Chief John Cermak, Police Chief Rob Martin, Assistant to the Administrator & Communications Krista Hintz Attorney Brett Vinson, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

**3. Approval of the Agenda**

*Motion by Councilmember Roberts, second by Councilmember Johnson to approve the agenda. Motion carried unanimously.*

**4. Citizen Comments**

The City did not receive written comments or any citizens who would like to verbally address the Mayor and City Council. Citizens who wished to speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

**5. Committee Reports**

- a. Economic Development Board Meeting Minutes – February 19, 2021

**6. Consent Agenda**

- a. Approve Vouchers and Payroll Checks
- b. Approve March 25, 2021 Regular City Council Meeting Minutes
- c. Authorize the Mayor to Sign Indemnification Agreement with 1934 Properties LLC for the Use of Special Events
- d. Authorize the Mayor to Sign a Contact with ICI Construction for the Main Lift Station

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- e. Authorize the Mayor to Sign a Contract with Atwork for the Stanwood Port Susan Trail Landscape
- f. Authorize the Mayor to Sign a Contract with Reece Construction for the 276<sup>th</sup> Overlay and ADA Improvement Project
- g. Authorize the Mayor to Sign the MRSC Rosters Contract

Councilmember Roberts requested a correction to the March 25, 2021 City Council Meeting minutes – Mayor Callaghan presided over the meeting not Mayor Pro Temp Roberts.

Councilmember Shepro requested a change to the City Administrator report noting that the City did not receive \$742,000 for the Port Susan Trail, however it is in fact a Grant that the City has not received. The House included it in the request to Legislature and could be received in the future.

*Motion by Councilmember White, Second by Councilmember Roberts, to approve the Consent Agenda as amended- items a thru g.  
Motion carried unanimously.*

### **7. Old Business**

- a. Second Reading and Adoption Ordinance 1493B – Extension of Enhanced Service Facilities Interim Regulations

Community Development Director, Patricia Love explained that the item is for the second reading and final adoption of Ordinance 1493B, interim zoning regulations prohibiting Enhanced Service Facilities (ESF) pursuant to Ordinance 1493 on October 15, 2020. The Planning Commission has been working on updating the City's permitted use matrix since January of 2021. This work includes evaluating zoning regulations for ESF's and other similar types of health care facilities. At the January 25, 2021 Planning Commission meeting, the Commission was introduced to the topic and reviewed current city codes in relationship to the different types of housing and care facilities allowed within the city. In summary, city code is inconsistent and contradictory on how different types of housing and care facilities are regulated.

In February the Commission reviewed staff's responses to these questions. In addition, staff has been working with the City Attorney on fully understanding the RCW's and WAC's regarding siting of ESF's which may require the city to allow them under certain circumstances. This information will be shared with Planning Commission in April.

The first reading of Ordinance 1493B was conducted on March 25, 2021

Next steps include drafting the ordinance, conducting environmental review and holding hearings to gather public comments. These actions cannot be physically completed by April 15, 2021 and a time extension is necessary.

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*Motion by Councilmember White, Second by Councilmember Johnson to approve the second reading and adoption of Ordinance 1493B as set forth in attachment "A" extending the interim Enhanced Service Facilities regulations for an additional six months.  
Motion carried unanimously.*

### b. First Reading Ordinance 1496 - Library Board Dissolution Request

City Administrator, Jennifer Ferguson explained that the purpose for this agenda item is for Council consideration and the second reading and adoption of proposed Ordinance 1496 Repealing SMC 2.52. The City received a request from the Sno-Isle Library District to dissolve the Stanwood Library Board created pursuant to Stanwood Municipal Code 2.52. At the Stanwood City Council meeting on February 25, 2021, the Council discussed the requested and directed staff to bring forward an ordinance repealing SMC 2.52. Per SMC 2.52 the Stanwood Library Advisory Board was created to advise the City Council on the general supervision of the library facility and library programs but with the annexation, Sno-Isle Library handles oversight of these facility and programs. The Library has proposed an annual update to the City Council on library programs, in lieu of a formal board. The first reading of Ordinance 1496 was conducted March 25, 2021

*Motion by Councilmember Williams, Second by Councilmember to authorize the second reading and adoption of Ordinance 1496 repealing Stanwood Municipal Code 2.52 Dissolving the Stanwood Library Board.  
Motion carried unanimously.*

### c. First Reading Ordinance 1497 - Traffic Code Updates

Police Chief Rob Martin presented this agenda item for Council consideration and authorization of the first reading of proposed Ordinance 1497 amending Stanwood Municipal Code, Title 10 Vehicles and Traffic. During a review of the city's traffic statutes, staff found several conflicts between our local code and state codes. To correct these inconsistencies, staff is recommending several amendments to SMC Title 10. These amendments include adding language which incorporates future changes or amendments to state traffic statutes. Additionally, staff is recommending adding sections of the Revised Code of Washington to the list of traffic statutes adopted through the Model Traffic Ordinance. The Public Safety Committee's September 2020 meeting included a briefing on the proposed amendments to SMC Title 10. At that meeting the Committee recommended forwarding the code amendment to the full council for adoption. The first reading of Ordinance 1497 was conducted March 25, 2021. Council discussed the request.

*Motion by Councilmember Robb, Second by Councilmember Shepro to authorize the second reading and adoption of Ordinance 1497 amending Title 10 of the Stanwood Municipal Code, Vehicles and Traffic.  
Motion carried unanimously.*

## 10. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

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### 11. Reports of Officers and Committees

#### a. Mayor's Report –

Mayor Callahan noted that the City still has a vacancy on the Salary Commission. If you know someone interested in joining this Commission, please direct them to the City website. Reminder to all councilmembers that the Public Disclosure Commission filings are due on April 15. The COVID vaccine is now open to the full population. Mayor received her first shot and had an adverse reaction. She suggests planning to have a day off after getting the vaccination. Thank you to all Councilmembers for continuing to have effective workshop. Callaghan is very proud to be the Mayor of this town.

#### b. City Administrator's Report-

City Administrator, Jennifer Ferguson wanted to tag on to the Mayor's comments about the workshop. Thank you for the great conversations. The next stimulus package is going to be approved and rolled out soon. The City is set to receive a very generous amount. Internet service is very important. Jennifer is serving on the Broadband Action Team. This is a great initiative for a project that will serve our community. She would like to encourage the Stanwood Citizens to take the State Broadband Survey. The survey can be located on the City website. This survey is planned to inform the State where they need to focus their efforts and funding.

#### c. Councilmember Reports and Questions-

Councilmember Shepro wanted to commend Public Works for doing a great job on the Church Creek Park restrooms. He wanted to know if surveillance cameras had been installed at the park yet. Ferguson stated that cameras have not been installed. It is still a project that is on the work plan.

Councilmember Johnson shared a story about an article that he read recently about a company in Huston Texas. This company has been purchasing whole housing developments and turning them all into rental homes. He thinks that Stanwood needs to be aware that this is happening and plan to guard against this from occurring in our community.

Councilmember Robb stated that the Amazon Distribution Center is officially being constructed in Arlington. This is a big investment that is being brought to North Snohomish County. It is exciting that this area is flourishing.


### 12. Adjourn

The meeting was adjourned at 7:28 pm.

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ATTEST:

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Elizabeth Callaghan (May 14, 2021 13:36 PDT)  
Elizabeth Callaghan, Mayor

*Sara Robinson*  
Sara Robinson, City Clerk