

**CITY OF STANWOOD**  
Regular Meeting of the City Council  
Thursday, March 26, 2020 – 7:00 p.m.  
Stanwood City Hall via Zoom Online Meeting & Telephone  
**MINUTES**

**1. Call to Order**

Mayor Kelley called the meeting to order at 7:00 p.m.

**2. Roll Call**

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Elizabeth Callaghan, Timothy Pearce, Steve Shepro, Judy Williams, and Sid Roberts. The meeting was quorate.

Also present: City Engineer Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Attorney Brett Vinson, City Administrator Jennifer Ferguson, and Deputy Clerk Sara Robinson.

**3. Approval of the Agenda**

*Motion by Councilmember Williams, second by Councilmember Shepro to suspend Council Rules of Procedure Rule 22 related to public comment to temporarily suspend both public comment periods for all council meetings during the pendency of the current COVID-19 State of Emergency and to amend the agenda to reflect such suspension. Motion carried unanimously.*

*Motion by Councilmember Shepro, second by Councilmember Pearce to remove item 8b from the agenda due to Governor Inslee's order. Motion carried unanimously.*

*Motion by Councilmember Johnson, second by Councilmember Callaghan, to approve the agenda as amended. Motion carried unanimously.*

**4. Citizen Comments - Removed**

**5. Staff Reports**

- a. Planning Commission Minutes – February 10, 2020
- b. Police Compstat Report - February 2020

**6. Committee Reports**

- a. Finance Committee Minutes – February 27, 2020
- b. Community Development Committee Minutes– February 27, 2020
- c. Public Safety Committee Minutes – February 27, 2020

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### 7. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve February 27, 2020 City Council Meeting Minutes
- c. Ratification of Contracts Executed by Mayor Under Emergency Proclamation

*Motion by Councilmember Roberts, Second by Councilmember Johnson, to approve the Consent Agenda items a through c. Motion carried unanimously.*

### 8. New Business

- a. Resolution 2020-05 Emergency Powers

Finance Director, David Hammond presented the Resolution 2020-05 which is to ratify Mayor Kelley's March 9, 2020 Emergency Proclamation. The Resolution will also authorize emergency procurement procedures and procedures for holding public meetings that are consistent with state law while reducing the risk of exposure and spread of contagious viruses.

Councilmember Roberts voiced concern regarding section 3 of the proposed resolution. A discussion ensued regarding the verbiage in that section and the decision was to remove it.

*Motion by Councilmember Roberts, Second by Councilmember Pearce to confirm Mayor Kelley's Emergency Proclamation of March 9, 2020.*

*Motion by Councilmember Pearce, second by Councilmember Shepro, to Adopt Resolution 2020-05 as amended by removing section 3, authorizing the use of emergency procurement procedures consistent with state law and to adopt procedures for holding public meetings that are consistent with state law while reducing the risk of exposure and spread of contagious viruses through social interactions. Motion carried unanimously.*

- b. Ordinance 1485 Amendment to Stanwood Municipal Code Adopting a Sales Tax Credit for Affordable Housing – Removed via motion

### 9. Citizen Closing Comments – Removed

### 10. Reports of Officers and Committees

- a. Mayor's Report –

Mayor would like to thank everyone for being on the zoom meeting tonight. He has had five or six online meetings this week. It has been an interesting and challenging time. Thank you all for your patience. Staff has been working very hard and they are doing everything that can be done during these trying times. He is very proud of the citizens of Stanwood. People are being respectful of their neighbors by not hoarding and maintaining social distancing.

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### b. City Administrator's Report

Jennifer Ferguson also wanted to reiterate that City Staff are really stepping up to all of these new challenges and are doing a great job. The City's new website has launched and has been a high priority. There is a COVID 19 newsflash carousel that is being updated daily with information that is collected daily from a number of sources. Also, the Business page provides a lot of information regarding financial assistance for our businesses. There are tons of resources including a Federal Stimulus Plan and SBA funding programs. Thank you all for your support and patience during this time.

### c. Councilmember Reports and Questions

Councilmember Roberts would like to give a shout out to the City Staff. He has had several interactions with Jennifer Ferguson. All of the hard work is greatly appreciated. Thank you to the Mayor delivering the paper council packets to the Councilmembers. On a conference call earlier this week, Dr. Spitters with the Snohomish County Health Department, spoke in regards to the virus saying that we could be in this for a while. Roberts appreciates the people of Stanwood and is grateful to be part of such a good team.

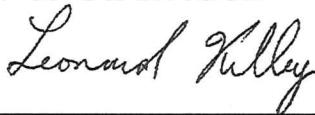
Councilmember Williams- Her job (title insurance) is also considered an essential service. With the low interest rates they are really busy and with about three quarters of their staff working from home. Thank you to all staff who are still there keeping the wheels on the bus. It is a unique time and we are all finding the way through. Our City has done an amazing job with kindness, patience and social distancing.

Councilmember Johnson – In a crisis like this it is the small mundane things that rise to the top of the list, such as water, sewer and garbage. If you take away any of them you have a mess. They are the foundation of our community. We appreciate the City and all Staff. Thank you

## 11. Adjourn

Mayor Kelley adjourned the meeting at 7:35 p.m.

CITY OF STANWOOD



Leonard Kelley, Mayor

ATTEST:



Sara Robinson, Deputy Clerk