



Community Development Committee
Meeting Minutes
February 18, 2021

Call to Order 6:01pm

Councilmembers Present: Judy Williams, Sid Roberts, Tim Pearce,

Staff Present: Patricia Love, Jennifer Ferguson, Amy Rusko, Sara Robinson, Amy Bergemeier

Also Present: Leslie Moore, Library Manager for Camano Island, Charles Pratt, Library Manager for Stanwood.

Agenda Items:

1. Sno-Isle Library District Request
2. Stanwood Chamber of Commerce Request for Assumption of the Summer Concert Series.
3. Cedar Hill Estates Final Plat (Phase I of the Schmitt Preliminary Plat)
4. Cedar Crest Estates Final Plat (Phase II of the Schmitt Preliminary Plat)
5. Church Creek Park Master Plan
6. Clean up Grant update

A. *Sno-Isle Library District Request:*

The City received a request from the Sno-Isle Library to dissolve the Stanwood Library Board created pursuant to Stanwood Municipal Code 2.52. In 2015, Stanwood City voters approved annexation into the Snohomish County Library District and pay property taxes to the Library District directly rather than within the City of Stanwood property tax levy. With the passage of the ballot measure in 2016, the City and Library District entered into an annexation agreement primarily addressing the Library's location and use of the city owned facility on 271st Street.

- The Committee discussed and recommends to the Council moving forward with the Dissolution of the Stanwood Library Board.

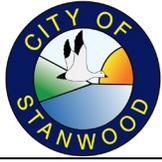
B. *Stanwood Chamber of Commerce Request for Assumption of the Summer Concert Series:*

The City received a request from the Stanwood Chamber of Commerce to assume the City/Discover Stanwood Camano hosted event "Summer Concert Series" as a Chamber event along with a request for funds donated in previous years from event sponsors. City staff recommended to the Chamber a possible contract to manage the event.

- The Committee discussed and recommends finishing the full scope of work on this and then bringing it to Council.

C. *Cedar Hill Estates Final Plat (Phase I of the Schmitt Preliminary Plat):*

JM1 Holdings submitted a preliminary plat application to the city in September 2018. The plat was approved by the Stanwood Hearing Examiner and the site has been under construction this past summer. Phase I and the portion of Phase II improvements include streets, sidewalks, stormwater improvements, water improvements, sewer improvements, open / park space, and mail box kiosk. LGI Homes (New Owner) is providing maintenance bonds for all



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February 18, 2021

installed public improvements, except for the landscaping. LGI Homes is submitting a performance bond for the street landscaping and the open / park space landscaping. Performance bonds are allowed per the City's code, the developer requested this option due to the wet weather our area has had this winter and would like to wait on the installation to provide a better environment for the plantings. We anticipate that both final plats will be forwarded to the City Council in March.

- The Committee discussed and are supportive of this.

D. Cedar Crest Estates Final Plat (Phase II of the Schmitt Preliminary Plat):

Phase 2 of the above referenced plat is also ready for final plat approval.

- The Committee discussed and are supportive of this.

E. Church Creek Park Master Plan:

In 2020 staff and the Parks and Trails Advisory Committee (PTAC) began working on an update to the Church Creek Park Master Plan. JA Brennan was hired by the City to help in this effort. The park currently features one baseball field, basketball court, disc golf course, picnic facilities, tall trees, a paved parking lot and a playground area. There is also access to a beautiful reach of Church Creek on the eastern edge of the park.

The updated park will offer much-needed recreational and educational opportunities for all ages, abilities, and seasons. Additional opportunities include:

- More visible entrances and better connections to adjacent properties
- Renovate the existing parking lot
- Create an outdoor classroom and environmental education area in the forest
- Maintain existing facilities such as the restroom
- Enhance park plantings
- Create new trails and paths
- Renovate the picnic shelter and expanded plaza space
- Renovate the flagpole circle
- Create a forest glade recreation area
- Wetlands enhancement and mitigation planting

- The Committee discussed and are very supportive of the plan.

F. Clean-up Grant Update:

The City has received a \$50,000 grant from the Department of Ecology to conduct environmental studies on the Sebranke property in east end historic shopping district.

- The Committee discussed and are very supportive of accepting this grant.

Meeting ended at: 6:55 pm