



Community Development Committee Meeting Minutes Thursday, February 2, 2023 | 5:00 pm

Council Members Present: Tim Schmitt, Steve Shepro

Staff Present: Patricia Love, Tansy Schroeder, Audrey Rotrock

Others Present: N/A

Steve Shepro called the meeting to order at 5:03 p.m.

1. Election of Committee Chair

At the Committee's first meeting after the Council Committee assignments have been approved, the Community Development Committee must elect a new Chair. The Chair presides at all meetings and works with staff on scheduling agenda items. When necessary, the Chair can call for a special meeting if there is a scheduling conflict. The Chair also speaks on behalf of the Community Development Committee before the City Council.

- Councilmember Shepro volunteered for the Chair position. Councilmember Schmitt seconded.

2. Building Code Update; Property Maintenance Code

Every three years the International Code Council (ICC) updates the International Building Code which is the standard by which all building permits are reviewed against in the United States. The State of Washington mandates that all counties, cities, and towns adopt the updates by July 1 of the code cycle year. Patricia Love gave an overview of the changes coming with the update and recommends support of the Property Maintenance Code. The Property Maintenance Code is optional and is enforced by the City's Code Enforcement Officer. Adoption of this code addresses maintenance issues on private property and will most likely increase code enforcement activity in the City. Issues commonly addressed by Code Enforcement Officers through the International Property Maintenance Code (IPMC) include vegetation management, rental complaints, and sanitation issues.

- The Committee supports adopting this section of the Code.

3. Economic Development Use Element Full Design Draft

Using feedback from previous meetings, the Economic Development goals and policies were updated to reflect recommendations from the Advisory Group, the Council Community Development Committee, and the Planning Commission.

- The Committee discussed how the Economic Development element will be implemented. The Element will need support and commitment to implementation from all City departments, the Planning Director, Mayor, City Administrator, and City Council.
- Patricia Love also explained the process to make changes to the Element after adoption/completion.

4. Capital Improvements Project List and Survey

City Staff launched a Capital Improvement Plan Questionnaire in November 2022 in order to survey the community on what parts of Stanwood need maintenance or improvements. The Questionnaire was intended to help the City identify community



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infrastructure concerns, needs, and desires regarding roads, parks, and drainage systems. The survey was a great success and the City received 70 completed questionnaires.

- The Committee members were impressed to hear of the survey's success.

5. Municipal Code Chapters 9 and 13 Scoping Memo

Patricia Love discussed the next batch of Municipal Code Amendments: Title 9 – Public Peace, Morals, and Safety, and Title 13 – Code Enforcement. These two Titles were grouped together for review as they both address enforcement issues and have direct code correlations.

- Overall, the Committee supports the updates made to these two Titles. Committee members requested that City Staff research and add information regarding topics such as rules for flying drones, homeless camping and panhandling, and rights of entry.

Adjourn: 6:36 pm

