

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, January 12, 2023 – 7:00 p.m.
In-Person & Zoom Online Meeting
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Sid Roberts called the meeting to order at 7:00 p.m. Councilmember Robb led the Pledge of Allegiance.

2. Roll Call

City Clerk Lisa Sokolik called the roll with the following Councilmembers present: Dani Gaumond, Darren Robb, Steve Shepro, Andreena Bergman, and Tim Schmitt. Councilmember Marcus Metz attended via Zoom. The meeting was quorate.

Also present: City Administrator Shawn Smith, Community Development Director Patricia Love, Finance Director David Hammond, Public Works Director Kevin Hushagen, Human Resource Manager Pat Adams, City Attorney Nikki Thompson, Police Chief Jason Toner, Fire Chief John Cermak, Communications Manager Krista Hintz, and City Clerk Lisa Sokolik. Utility Supervisor Leigh Danielson attended via Zoom.

3. Approval of the Agenda

*Motion by Councilmember Shepro, second by Councilmember Pearce to approve the agenda as published. **Motion carried unanimously.***

4. Presentation

Student Advisor Jason Orzel reported on the following for Lincoln Hill High School:

- Seniors and Juniors took the ASVAB test.
- Boeing visited the Core Plus Class to discuss opportunities for internships this summer.
- A new study blog called Humans of Lincoln was created with the purpose of students and staff getting to know each other. The blog will only be available to Lincoln Hill students.

5. Public Comments

No written or verbal comments.

6. Staff / Department Reports

- a. Police Compstat Report – December 2022
- b. Annual Small Works Roster Project Report for 2021-2022
- c. Municipal Code Project Quarterly Update

7. Council Committee Reports

- a. Parks and Trails Advisory Committee Meeting Minutes – October 17, 2022
- b. Public Works Committee Meeting Minutes – December 5, 2022

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks.
- b. Approve City Council Regular Meeting Minutes – December 8, 2022.
- c. Authorize the Mayor to Sign On-Call Professional Service Agreements with Sixteen (16) firms.

*Motion by Councilmember Metz, second by Councilmember Shepro to approve the consent agenda items A through C. **Motion carried unanimously.***

9. Unfinished Business

There was no unfinished business.

10. Public Hearing

No public hearing.

11. New Business

- a. Elect Mayor pro Tempore

*Motion by Councilmember Robb, second by Councilmember Shepro to appoint Councilmember Tim Pearce as Mayor pro Tempore to serve a one-year term in 2023. **Motion carried unanimously.***

- b. Set 2023 Council Calendar

*Motion by Councilmember Pearce, second by Councilmember Bergman to approve and set the 2023 City Council Meeting calendar as presented and to publish all dates on the city website. **Motion carried unanimously.***

- c. Adopt Ordinance 1510: Adopting SMC New Chapter 4.16 Compost Procurement

Hushagen explained with the passing of Washington state law ESSHB 1799, most cities must adopt a compost procurement ordinance that will divert organic materials from landfills to reduce methane emissions and encourages purchasing products, such as topsoil, made from compostable materials from local companies. The Public Works Director is required to report every other year on the quantity of compostable materials diverted and the quantity purchased for projects.

*Motion by Councilmember Gaumont, second by Councilmember Shepro to authorize the adoption of Ordinance 1510 adopting Stanwood Municipal Code new chapter 4.16 regarding compost procurement. **Motion carried unanimously.***

- d. Authorize the Mayor to Sign the Public Works and Administrative Collective Bargaining Agreements

Adams said the City was successful in reaching many objectives identified by management as needing attention, those issues are outlined in the staff report and are reflective in the tentative agreements. On December 8, 2022, bargaining representatives from the

Teamsters Local 231 and the City reached a tentative three-year agreement. On January 3, 2023, the Public Works and Administrative represented employees voted and both agreements passed.

Council Comments:

- Looking at the percentage and the bottom line from a budget perspective, it is a significant amount, but one of the purposes of Council is to bring the best services to the city, which means having the best staff, retaining that staff and attracting quality staff in the future. These agreements are in alignment with that purpose.
- Recognized the efforts and time that went into reaching the agreements.

1) *Motion by Councilmember Bergman, second by Councilmember Gaumont to authorize the Mayor to sign the collective bargaining agreement with the Teamsters Local 231, representing the Public Works employees of the City of Stanwood.*

*Roll call of votes was taken. **Motion carried unanimously.***

2) *Motion by Councilmember Bergman, second by Councilmember Gaumont to authorize the Mayor to sign the collective bargaining agreement with the Teamsters Local 231, representing the Administrative employees of the City of Stanwood.*

*Roll call of votes was taken. **Motion carried unanimously.***

e. Adopt Resolution 2023-01: Salary Benefits Schedule

Adams said early last year she completed a city-wide salary and benefit study with the main focus to ensure city employees are being compensated on a fair and complete basis with the local labor market, which will ensure the city is able to recruit and retain highly quality staff who are able to provide the best in public services for our community. Details of the Salary and Benefits Schedule are outlined in the staff report and in Resolution 2023-01.

Council Comments and Questions:

- Need clarification of the Financial Impact chart on page 11.102. Director Hammond explained that the represented employees' contract is an agreed ceiling of 5% for cost-of-living increase. Employees who are not at the top of their pay scale will move up a step each year. The chart calculates for each employee where they will fall in 2024 on the salary scale.
- Why are the salaries split out into 5 funds? Are the cost-of-living increases being split out evenly to the 5 funds? Hammond answered that water system employees are paid from the water fund, wastewater treatment employees are paid from the wastewater fund, etc.

Motion by Councilmember Robb, second by Councilmember Shepro to pass Resolution 2023-01 adopting and updating the salary and benefits schedule for city employees effective January 1, 2023.

*Roll call of votes was taken. **Motion carried unanimously.***

f. First and Second Reading and Final Adoption of Ordinance 1511: 2023-2024 Budget Amendment One

Director Hammond said staff requested permission from the Mayor, Mayor pro Tempore, and the longest serving councilmember to bring Ordinance 1511 to Council for adoption in one night so it can be effective January 1, 2023. Hammond discussed the recommended adjustments to the 2023-2024 budget, which include the increase to the approved collective bargaining agreements and salary schedules, updated beginning fund balances, revisions to revenue estimates and a fund transfer; all changes are outlined in the staff report.

Motion by Councilmember Schmitt, second by Councilmember Gaumont to approve the first and second reading and final adoption of Ordinance 1511 amending the 2023-2024 Budget as presented.

*Roll call of votes was taken. **Motion carried unanimously.***

12. Public Closing Comments

There were no public closing comments.

13. Executive/Legislative Reports

a. Mayor's Report

- The Snohomish Counties Cities meet next Thursday, January 19th.
- Spoke on the State of the City at the Camano Island Chamber; Shawn Smith and Sarah Cho also attended.
- Reminder to Councilmembers to file their F-1 report by April 15, 2023.
- With City Administrator Smith, met with Representative Clyde Shavers and Snohomish Councilmember Nate Nehring at the Dike to show them the roads and to discuss funding for repair; nothing to report on funding yet.

b. City Administrator Report

- Good news! The Sebranke Site Cleanup project has uncovered more contaminate, so the price went up, but the Department of Commerce is increasing the amount of the grant to cover the cost.
- There is an opening on the Parks and Trails Advisory Committee, the application is posted on the website and deadline is February 1st. Applicants do not need to be city residents but must reside within the Stanwood-Camano School District boundary.
- On January 18th at 6:00pm at the Fire Station 99, the Stanwood Commerce Alliance, formally known as the Stanwood Chamber of Commerce, is having their introductory meeting. They will be looking for members and board members.


c. Councilmember Reports/Questions

- What is the back story of the no parking signs in front of Cedarhome Elementary on 68th? Smith said it was a district request, however the signs were installed on the wrong side. The crew will be moving the signs to the east side of the road.
- Good job to Patricia Love and Tansy Schroeder on the virtual open homes, it was a fantastic presentation, lots of information on the complexity of city planning.

14. Recess to Executive Session
There was no Executive Session

15. Adjourn
There being no further business before the Council, and hearing no objection to adjournment, Mayor Roberts adjourned the meeting at 7:55 p.m.

CITY OF STANWOOD



Sid Roberts, Mayor

ATTEST:



Lisa Sokolik, City Clerk