



Finance & Personnel Committee  
Meeting Minutes  
February 24, 2022

**Councilmembers Present:** Marcus Metz, Darren Robb, Tim Schmitt.

**Staff present:** Shawn Smith, Wendy Dowhower, Pat Adams, David Hammond, Lisa Sokolik

**Absent:** none

1. The committee selected Marcus Metz to be Chair.
2. Personnel Policy – Amendments to Personnel Policy Manual
  - a. Human Resources Manager Adams presented the proposed changes. The Committee discussed and provided suggestions and are supportive of the amendments to the Personnel Policy. Councilmember Schmitt disagreed with the amount of executive leave proposed to be available to FLSA exempt employees.
3. Budgeting, Planning and Reporting Software
  - a. Finance Director Hammond presented a description of the need for and benefit of a proposed budgeting software suite. The Committee discussed and are supportive of the purchase.
4. Financial Report – 4<sup>th</sup> Quarter 2021
  - a. The Committee discussed.
5. Transportation Benefit District Report 2021
  - a. The committee did not have adequate time to discuss this item, so it will be added to the next committee agenda.
6. 2022 Finance/IT workplan
  - a. The committee did not have adequate time to discuss this item, so it will be added to the next committee agenda.

