

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, January 14, 2021 – 7:00 p.m.
Zoom Online Meeting & Telephone
MINUTES

1. Call to Order

Mayor Elizabeth Callaghan called the meeting to order at 7:00 p.m.

2. Roll Call

Deputy Clerk Sara Robinson called the roll with the following Councilmembers present: Rob Johnson, Diane White, Darren Robb, Timothy Pearce, Steve Shepro, Sid Roberts and Judy Williams. The meeting was quorate.

Also present: Community Development Director Patricia Love, Public Works Director Kevin Hushagen, Assistant Public Works Director Shawn Smith, Fire Chief John Cermak, Police Chief Rob Martin, City Administrator Jennifer Ferguson and City Clerk Sara Robinson.

3. Approval of the Agenda

Councilmember Roberts requested adding the election of the 2021 Mayo Pro Tempore to the Agenda as required in the Council Rules of Procedure - Rule 7.

Motion by Councilmember Roberts, second by Councilmember Shepro to approve the agenda after amending it to add item 10d 2021 Mayor Pro Tempore. Motion carried unanimously.

4. Presentations

a. New Employees and Promotions

Public Works Director, Kevin Hushagen introduced the new Public Works Staff. There are two new Public Works Technicians, Robert Dunseth and Gil Bridges. Leigh Danielson was promoted to Public Works Supervisor.

City Administrator, Jennifer Ferguson introduced the new Finance Director, Scott James. City Hall also had two promotions. Krista Hintz was promoted from Administrative Assistant to Assistant to the Administrator & Communications Specialist and Sara Robinson promoted from Deputy Clerk to City Clerk. Congratulations and Welcome!

5. Citizen Comments

The City did not receive any written comments and received one request to from a citizen who would like to verbally address the Mayor and City Council. Citizens who wished to

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speak verbally, were required registered on the City Website by 9:00 am today, must be visible on camera and identify them-self with name and address.

Tim Schmitt- 27308 101st Ave NW, Stanwood, WA

The citizen comment is regarding the Council Performance.

Mr. Schmitt wanted to applaud the council for all your hard work and diligence. He feels that some councilmembers are not reading the council packets until the day of the meeting, and that sometimes the consent agenda is approved on autopilot. Tim is hopeful that the new year will renew your desire and participation as councilmembers.

6. Staff Reports

- a. Police Compstat Report – November 2020
- b. Small Works Roster Project Report

7. Committee Reports

- a. Community Development Committee Meeting Minutes- November 12, 2020
- b. Community Development Committee Meeting Minutes- December 01, 2020
- c. Economic Development Board Meeting Minutes – November 20, 2020
- d. Finance Committee Meeting Minutes – December 01, 2020
Planning Commission Meeting Minutes – November 16, 2020

8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve December 10, 2020 Regular Meeting Minutes
- c. Appointment of Economic Development Board Members
- d. Appointment of New Planning Commissioner
- e. Snohomish County Board of Health Appointment
- f. Authorize the Mayor to Approve Final Acceptance of the 297 Reservoir Project

Motion by Councilmember Roberts, Second by Councilmember Robb, to approve the Consent Agenda items a thru f. Motion carried unanimously.

9. Public Hearing

The public was invited to submit written public comments or by registering to speak via the City website.

The City Clerk did not receive any Public Comment written submissions or registrations to speak for the Public Hearing being held tonight.

- a. 2018 International Building and Fire Codes
 - i. Receive Public Comment on the Proposed Ordinance
 - ii. First Reading of Ordinance 1494

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Community Development Director, Patricia Love explained that this agenda item is for the Council adoption of the 2018 International Building and Fire Codes as mandated by the State of Washington. Every three years the International Code Council (ICC) updates the International Building and Fire Codes which is the standard by which all building permits are reviewed against in the United States. The State of Washington mandates that all counties, cities and towns adopt the updates by July 1 of the code cycle year. This year the State delayed adopted until February 1, 2021 due to the Covid-19 global pandemic. These codes establish the public safety standards for building construction and occupancy of structures throughout the nation
Council discussed the proposed Ordinance.

Motion by Councilmember Johnson, second by Councilmember Shepro accept the first reading of Ordinance 1494 as set forth in attachment “A” amending chapter 14.04 of the Stanwood municipal code, uniform codes, and proceed with the second and final reading of the ordinance on January 28, 2021.

Councilmember Robb – Yes, Councilmember Pearce – Yes, Councilmember Shepro – Yes, Councilmember Roberts – Yes, Councilmember Williams – Yes, Councilmember Johnson- Yes, Councilmember White – Yes.

Motion carried unanimously.

10. New Business

a. Resolution 2021-01 SR 532 Renaming / Dedication

John Cermak, Fire Chief - North County Regional Fire Authority explained that the purpose of this item is for Council consideration and to pass Resolution 2021-01 dedicating a portion of SR 532 between Pioneer Highway and 72nd in recognition and tribute to those that lost their lives on September 11, 2001 (9-11).

Council discussed the proposed Resolution.

Motion by Councilmember Shepro, Second by Councilmember Johnson, approve Resolution 2021-01 in support of renaming SR 532, between Pioneer Highway and 72nd, Stanwood WA in honor of those who lost their lives on 9-11-2001.

Motion carried unanimously

b. Authorize the Mayor to Sign the Jail Services ILA

Police Chief, Rob Martin presented of the proposed 2021 – 2023 Snohomish County Jail Services Interlocal Agreement. Stanwood’s contract for jail services with the Snohomish County Jail expired at the end of 2020. Through this agreement, the County provides the facilities and personnel to confine persons who are arrested, detained or convicted of criminal offenses in the City of Stanwood.

Council discussed the proposed ILA.

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*Motion by Councilmember Shepro, Second by Councilmember Johnson to authorize the Mayor to sign the 2021 -2023 Snohomish County Jail Services Interlocal Agreement.
Motion carried unanimously.*

c. Authorize the Mayor to Sign the Snohomish Health District ILA

City Administrator, Jennifer Ferguson explained that the purpose of this agenda item is for Council consideration and authorization of the Mayor to execute the Interlocal Agreement between the City of Stanwood and Snohomish Health District Per Capita for Health District Services for 2021 and 2022. The Health District relies on Snohomish County cities and towns for stable funding for health priorities in each community.

*Motion by Councilmember Shepro, Second by Councilmember Johnson to authorize the Mayor to execute the Inter-local agreement between the City of Stanwood and Snohomish Health District per capita contribution for Health District services for 2021 and 2022.
Motion carried unanimously.*

d. Election of the 2021 Mayo Pro Tempore

At the first meeting of the City Council in the new year (2021), as required by the City Council Rules of Procedure, councilmembers must choose a member to serve as mayor pro tempore for the year.

Councilmember Roberts was nominated and accepted the appointment.

*Motion by Councilmember Robb, Second by Councilmember Shepro to appoint Sid Roberts as the 2021 City Council Mayor Pro Tempore.
Motion carried unanimously.*

10. Citizen Closing Comments – Removed via motion at the 3-26-2020 Meeting

11. Reports of Officers and Committees

a. Mayor's Report –

Mayor Callaghan is glad to be back. Hopes that everyone had a good break. Thank you to the Public Works crews for all their hard work during the recent storms. Today Mayor had the opportunity to give the State of the City address at the Chamber of Commerce lunch.

The City is lucky to have such a great group of people that is doing great things. Even through COVID a lot has stopped but a lot has not. Jennifer and the Mayor have been having great conversations with legislators. Congratulations to all the employee promotions and new hires.

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b. City Administrator's Report-

City Administrator, Jennifer Ferguson started by saying Happy New Year. City staff is rocking busy, even with COVID our work is still getting done. Broadband is a high priority. Service providers are going to be giving information to council soon. County Councilmember, Nate Nehring has been involved in this project and has asked Jennifer to be on the Broadband Action Team. This is a regional effort for better broadband and fiber. The new Healthy Washington plan placed Stanwood in a region which is separate from Camano Island. Ferguson is working with Legislation to get Stanwood and Camano Island aligned. There is a new Community Transit shelter in place by the food bank. Thank you to Public Works and Councilmember Roberts for jumping in and getting this done. The SBA is doing a third round of PPP Loans. Hopefully there will be more funds for our local small businesses. The information for this program is located on the City website.

Director Sound-Bites-

Fire Chief, John Cermak reported that ESF 4 and Emergency Management have set up the mass vaccine site at the Evergreen State Fairgrounds. 330 shots were given today. Darren Reid is part of this effort. He has experience working at other vaccination sites in the past. COVID numbers peaked after Thanksgiving, then lowered and leveled out but are starting to peak again after Christmas

Police Chief, Rob Martin said that the Police Department is seeing record numbers of new CPL and transfers.

Patricia Love, Community Development Director wanted to remind everyone that the RFP for the Parks feasibility study. We expect to have all the proposals in by January 28. This is an exciting step forward. The City is also working with Transpo Group regarding transportation. SR 532 saw a 12% decrease due to COVID however the traffic is picking back up as things get back to normal. Staff is meeting with WSDOT in February.

Kevin Hushagen, Public Works Director wanted to thank Council for accolades to the Public Works group tonight. The crew really deserves it. There have been a lot of sleepless nights recently due to the storms. Thank you to the Police and Fire departments also. The City received a lot of help from both during the storms.

c. Councilmember Reports and Questions-

Councilmember White told the group about the untimely passing of Linda Utgard. We acknowledge her fine work. She will be missed.

Councilmember Shepro called Linda Utgard an ultimate volunteer and told a story about her.

Councilmember Roberts thanked everyone for the kind words about Linda Utgard. Welcome all new employees and congratulations to the employees that were promoted.

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Councilmember Robb spoke about Linda Utgard. He was able to work directly with her on the Planning Commission and saw first-hand how much she cares about the community. Tonight, on the consent agenda there were some new committee appointments and reappointments. Welcome Cody Davis to the Planning Commission.

Councilmember Williams echoed the thoughts about Linda. Williams also mentioned that there is a new complex being constructed near the Arlington airport. It is expected to be the largest facility for Amazon. With people moving out of the city that could mean growth for Stanwood. It is exciting to see what is to come.

Councilmember Pearce shared more wonderful memories about Linda Utgard. She will be missed in the community.

Councilmember Johnson wanted to say thank you to the hundreds of residents that put up the beautiful lights and decorations for the Holidays. It was amazing to drive around town and see them all.

12. Adjourn to Executive Session –

Mayor Callaghan adjourned the meeting to Executive Session at 8:15 pm. The session is anticipated to be 20 minutes long with no action to follow.

At 8:40 pm Council asked for an additional 10 minutes and the Mayor officially adjourned the meeting at that time.

CITY OF STANWOOD

ATTEST:


Elizabeth Callaghan (Feb 6, 2021 16:26 PST)

Sara Robinson

Elizabeth Callaghan, Mayor

Sara Robinson, City Clerk