



City Council Committee Meeting Agenda

Parks and Trails Advisory Committee

This meeting will be conducted in person at Stanwood City Hall with an option for participants to join by telephone or online as well.

Connection information will be posted on the City Website

<https://www.stanwoodwa.org>

Tuesday, February 21, 2023, 3:00 PM

1. Call to Order & Roll Call
2. Citizen Comments
3. Approval of January 2023 Meeting Minutes
 - Attachment A
4. PTAC Membership Opening Update
5. Downtown Park Naming
6. Volunteer Project List
7. 2023/2024 Budget and Work Plan
8. Park/Trail Updates
 - Pickleball construction
 - Glass Quest
9. Committee Member Comments

Zoom Information:

Parks and Trails Advisory Committee

Please click this URL to join:

<https://us02web.zoom.us/j/85751722998?pwd=T25lVXpSMnFXZDZGZEpHQVF6eStSdz09>

Webinar ID: 857 5172 2998

Passcode: 304123

Telephone: (253) 215-8782



**CITY OF STANWOOD
PARKS AND TRAILS ADVISORY COMMITTEE
AGENDA STAFF REPORT**

DATE: February 21, 2023
SUBJECT: PTAC Meeting Agenda Topics
FROM: Carly Ruacho, Parks Planning Manager

Item 4 – PTAC Membership Opening Update

Four applications were received. Mayor has selected preferred candidate for confirmation by Council on February 23.

Item 5 – Downtown Park Naming

Community Development Director, Patricia Love has provided a list of possible park names for the Sebranke property (future downtown park) on 271st Ave NW, near the train station. She is requesting the top 3 choices from the PTAC.

Park Name	Votes
Railroad Park/ Depot Park / Railroad Station Park	6
Centerville Park	5
Twin City Park / Mile End Park	5
Florence Park	2
1904 Park	1
East Stanwood Park	1
Rondan Park (Norwegian Park Name)	1
Old Town Park	1
Stoluck-Wa-Mish Park (Native America Name Stillaguamish)	1
Triangle Park	1
271st Street Park	1

Item 6 – Volunteer Project List

PTAC members to provide suggestions for project list to be completed by volunteer groups.

Item 7 – 2023/2024 Budget and Work Plan- Proposed Budget/Work Plan

Heritage Park (Existing Developed Area)

Project	Estimated Cost	2023 Budget	2024 Budget
Cover Dugouts/Foul Netting	\$55,000	\$55,000	
Skate Park Expansion	\$175,000	\$175,000	
Improve Soccer Fields *ptn	\$150,000	\$10,000	
Pump Track (with asphalt)	\$350,000		
Large Dog Park	\$50,000	\$75,000	
Restroom Plumbing Upgrade	\$10,000	\$10,000	
Field #3 Irrigation	\$40,000	\$40,000	
Drainage Pumps	\$50,000	\$35,000	
Loop Trail *ptn	\$550,000		\$385,000
Gateway/Wayfinding Signage	\$15,000		\$15,000
Pickleball Courts 3 & 4	\$100,000		
Park Entry Drive/Drop-off	\$100,000		
Total	\$1,645,000	\$400,000	\$400,000
New Baseball Field #4	\$1,500,000		
Concession Stands/Restrooms	\$1,000,000		
Total	\$4,145,000	\$0	\$0

Heritage Park (Josephine Property)

Project	Estimated Cost	Adopted Budget	Adopted Budget
Planning and Preliminary Design	\$400,000		
Total	\$400,000	\$0	\$0

Church Creek Park

Project	Estimated Cost	2023 Budget	2024 Budget
Improve Dugouts	\$40,000	\$40,000	
Add Crosswalk to High School	\$35,000	\$35,000	
Gateway/Wayfinding Signage	\$15,000		\$15,000
Continued Tree Management	\$110,000	\$75,000	\$35,000
Loop Trail(s) with Viewpoint *ptn	\$650,000	\$45,000	\$200,000
Critical Areas Study		\$15,000	
Picnic Shelter Roof		\$30,000	
Total	\$850,000	\$240,000	\$250,000

Ovenell Park

Project	Estimated Cost	2023 Budget	2024 Budget
Safety Measures Clean-up	\$65,000		
Entry, Parking, Temporary Restroom, Lighting	\$225,000		
Gateway Signage	\$10,000		
Total	\$300,000	\$0	\$0

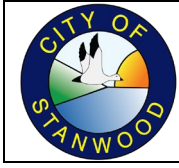
Item 8 – Park Updates

Sport Court Construction (Church Creek Park/Heritage Park)



Glass Quest

Glass Quest is in full swing. Questing began on February 17 and will conclude on February 26. Clue balls can be hidden at Heritage Park, Church Creek Park or the Stanwood Area Historic Society within the city limits or various other sites in the local area (Snohomish County and Camano Island).



Parks and Trails Advisory Committee Meeting Minutes January 17, 2023

Call to Order: 3:03 call to order

Roll call:

Gordy Holmes
Cathy Wooten
Matt Withers
Judy Williams
Lisa Bruce

Staff Present:

Carly Ruacho
Kevin Pellham
Patricia Love

Absent: Dave Hall

Citizen Comments: No Comments

Approval of Minutes: Minutes approved as written

Judy Williams moved to approve the November 21, 2022 meeting minutes as written, Second by Lisa Bruce to approve the minutes. Motion carried unanimously.

Item 4: Officer Elections

Gordy Holmes nominated Dave Hall for Chairman, Judy Williams second. No other nominees, approved by consensus.

Judy Williams nominates Gordy Holmes for Vice Chair, no other nominees, approved by consensus.

Item 5: City Beautification Project Update:

Patricia Love gave an update on the City Beautification project. Patricia explained that they will be breaking the 1-mile project into sections. She went over the different projects to accomplish the 1-mile project known as the Twin City Mile. Carly will be sending out the small version of the plan to the PTAC members to view. The committee discussed the project.

Patricia Love gave an update on the Sebranke Property project. The cleanup of the property has been completed and now they will be moving onto the design stage of the new park that is located on the corner of 271st and ___ across from the Amtrac Station. The Sebranke Project will be turned into a small city park. Patricia has reached out to city staff to help name the park and change current name of Sebranke Property to something that relates to the city of Stanwood. The committee discussed the projects.

Item 6: Volunteer Project Process:

The committee reviewed and discussed the current volunteer program and what the process is like for volunteers to sign up.

The committee discussed an unannounced project that the disc golf group was planning on doing without communication. Carly will be looking further into this process.

Parks department will look into doing a list of volunteer projects that are ready to go and can be volunteered for. There was talk about organizing a volunteer day. More conversations need to be had on this topic.



Parks and Trails Advisory Committee
Meeting Minutes
January 17, 2023

Item 7: Park/Trail Updates

Carly informed the committee on current updates to the parks. No actions were taken

Item 8: PTAC Opening

There is a current PTAC committee opening. This is posted online, and the current members were told to spread the word.

Item 9: Committee Comments

Judy Williams is excited to see actions going on!

There have been sprinkler heads ordered and the RFP has gone out to bid for irrigation at Heritage Park. Design was done in-house and money was saved. Hopefully late February the heads will be installed.

Cathy Wooten is happy there has been discussion with the disc golf group regarding the process for doing work.

Gordy asked if the PTAC opening is advertised. Yes, it is listed on the City website and social media.

Adjourn: 4:57